

March 13, 2024

TO: ALL BUILDINGS – PLEASE POST

This posting will close at 4:00 PM on
Tuesday, April 2, 2024

FROM: Michael McLymore 
Assistant Superintendent, Human Resources

RE: INTERNAL POSTING-Extended School Year – ESYP 2024 - CSEA
Kindergarten Screening

Location: TBD

Anticipated Days/Dates: July 15, 2024–August 9, 2024 (Monday through Thursday)

Anticipated Start/End Time: 8:00 AM – 2:00 PM

Orientation Dates: (Clerical) July 15, 2024 (9:00 AM – 2:00 PM) Location – TBD
(Security) July 15, 2024 (9:00 AM – 10:00 AM) Location-TBD

At the present time the District has the following vacancies:

Title	# of staff needed	Miscellaneous Info: (requirements)
Clerical	1	Bilingual preferred
Security	1	Bilingual preferred
Contingencies	All positions are contingent upon funding and enrollment	
Certification	Interested applicants must have valid NYS certification in the areas for which they are applying	
Application Process	Click on “ESYP Employment Opportunities” apply next to the corresponding Posting. Paper applications will not be accepted.	
Interviews	All applicants must be interviewed prior to being Board approved. The tentative dates are: April 8 - (Location Board of Ed.) / April 9 - (Location Gidney Ave. School) / April 11 - (Location Board of Ed.) Interview times for all dates are 2:45 pm-5:45 pm. You may select a date and time during the application process.	
Rate of pay	As per the CSEA Contractual ESYP rates.	
Orientation	Mandatory participation in orientation on the following tentative dates & locations: Participation in the orientation sessions is mandatory on the following dates: (Clerical) July 15, 2024 (9:00 AM – 2:00 PM) Location – TBD (Security) July 15, 2024 (9:00 AM – 10:00 AM) Location-TBD	

Funding Source: General Fund

MM: sb