

***Authorized Signatures***

The Board of Education authorizes the signature on checks issued against all accounts of the School District to be that of the Treasurer or, in his/her absence, the Deputy Treasurer.

The Board hereby authorizes the use of a check signing machine and computers with safeguards, including confidential passwords for the School District's protection and with facsimile signatures of the Treasurer and Deputy Treasurer. Said machines shall be maintained in the exclusive and secured possession of the Treasurer and Deputy Treasurer, respectively.

Extra-classroom activity fund checks shall be signed by the Board-appointed Treasurer of the extra-classroom activity accounts.

Contracts authorized by Board resolution shall be signed by the Board President or, in his/her absence, the Vice-President, unless a different signatory is identified in the Board resolution. Purchase orders for goods and/or services identified in the various budget codes of the School District budget may be executed by the purchasing agent responsible for the procurement of such goods and/or services, provided the purchase of such items does not exceed the approved budget appropriation.

The Board authorizes the payment in advance of audit of claims by the Internal Claims Auditor for all public utility services, postage, freight and express charges, in accordance with law.