

# **NEWBURGH ENLARGED CITY SCHOOL DISTRICT**

**Dr. Roberto Padilla - Superintendent of Schools**

[www.newburghschools.org](http://www.newburghschools.org)

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## **CHANGE OF ADDRESS FORM**

Dear Parent or Guardian:

In order to keep school district files up to date, it is important that you complete both sides of this form if you have moved or if you intend to move in the near future. This form should be returned to the Main Office of your child's school with proof of the address change (a deed, rental agreement, utility bill, etc.). No change to an address will be made without the completion of this form.

Student Name \_\_\_\_\_  
(Last, First, Middle)

Student ID# \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_

School \_\_\_\_\_

New Home Address \_\_\_\_\_ City/Town \_\_\_\_\_

Previous Address \_\_\_\_\_

Mailing Address (if different from above) \_\_\_\_\_

List all members living at the new home address:

_____	_____
_____	_____
_____	_____

Is the change of address due to temporary loss of housing? Circle: Yes No

Please list all phone numbers that apply and include area code with all telephone numbers:

Home phone: \_\_\_\_\_ Student cell: \_\_\_\_\_

Mother's cell/Guardian cell: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Father's cell/Guardian cell: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Other phone number: \_\_\_\_\_ Name: \_\_\_\_\_

Type of Proof of Address Change Submitted \_\_\_\_\_

Signature of Parent or Guardian \_\_\_\_\_ Date \_\_\_\_\_

**-PLEASE COMPLETE BOTH SIDES-**