



**Dr. Roberto Padilla**

**Superintendent of Schools**


Mr. Ed Forgit  
Mr. Michael McLymore  
Ms. Sara Feliz  
Mr. Gregory Kern

Deputy Superintendent  
Asst. Superintendent, Human Resources  
Asst. Superintendent, Curriculum & Instruction  
Asst. Superintendent, Finance

July 14, 2017

Replies must be received in the Office of Human Resources by no later than **4PM on July 20, 2017. (not holding to 10 days)**

MEMO: TO ALL SCHOOLS-**PLEASE REPOST**

FROM: Michael McLymore   
Assistant Superintendent for Human Resources

RE: Anticipated Vacancy  
(Applicants must hold NYS Certification in the area they are applying for)

**POSTING NAME: DIR-PPS-REPOST**

**TITLE: DIRECTOR OF PUPIL PERSONNEL SERVICES**

**QUALIFICATIONS:**

1. New York State School District Administrator Certification or School District Leader Certification, required.
2. New York State teacher certification in Special Education, School Counselor, School Social Worker or School Psychologist.
3. Master's Degree required
4. Successful experience as a special education teacher, school counselor and or school social worker.
5. Successful experience as an administrator in special education or pupil personnel services preferred

**JOB GOAL:** To provide a system of pupil personnel services consisting of health services, counseling, social work and special education instructional supports that enhance opportunities to ensure all students graduate

**FOR A COMPLETE JOB DESCRIPTION, PLEASE VIEW THE DISTRICT'S WEBSITE UNDER THE "EMPLOYMENT" TAB. [www.newburghschools.org](http://www.newburghschools.org)**

**Internal applicants must submit a current resume and proof of NYS SDL certification to: Office of Human Resources, 124 Grand Street, Newburgh, NY  
**OR YOU MAY FAX IT TO: 845-563-3468****

**External applicants please respond on-line at [www.olasjobs.org/mhv](http://www.olasjobs.org/mhv)**

**(Please do not email Mr. McLymore directly)**

MM:tc