

Dr. Roberto Padilla


Superintendent of Schools

Mr. Ed Forgit
Mr. Michael McLymore
Ms. Sara Feliz
Mr. Gregory Kern

Deputy Superintendent
Asst. Superintendent, Human Resources
Asst. Superintendent, Curriculum & Instruction
Asst. Superintendent, Finance

DATE: November 14, 2017

MEMO: TO ALL SCHOOLS PLEASE POST

FROM: Michael McLymore 
Assistant Superintendent of Human Resources

RE: **Anticipated Vacancies – Teaching Assistant**

Replies *must* be received in the Office of Human Resources by 4PM on November 27, 2017

At the present time the District has the following anticipated vacancies:

Posting Name	Quantity	Location
1on1-TAST	1	Fostertown School
SUB-TAST	N/A	Per diem or temporary assignment.

**** Must hold NYS valid Teaching Assistant Certification****
A copy of the certification must be attached to application

Internal Applicants: submit a letter of interest on or before the closing date to:

Michael McLymore, Assistant Superintendent of Human Resources
124 Grand Street, Newburgh, NY 12550

Or FAX to: 845-563-3468

External Applicants: must have a completed application on file **and** submit a letter of interest found on the district's web-site under Employment (www.newburghschools.org) to:

Office of Human Resources
124 Grand St., Newburgh, NY 12550

OR apply via the OLAS Web Site (www.olasjobs.org) on or before closing date.

PLEASE DO NOT E-MAIL directly to Mr. McLymore. PLEASE INCLUDE POSTING NAME ON ALL CORRESPONDENCE

MML: bw