



Dr. Roberto Padilla

Superintendent of Schools

Mr. Ed Forgit
 Mr. Michael McLymore
 Ms. Sara Feliz
 Mr. Gregory Kern

Deputy Superintendent
 Asst. Superintendent, Human Resources
 Asst. Superintendent, Curriculum & Instruction
 Asst. Superintendent, Finance

TO: All Buildings-PLEASE REPOST

FROM: Michael McLymore *MM*
 Assistant Superintendent for Human Resources

DATE: July 14, 2017

RE: Anticipated Vacancy - **Supervisor of Exceptional Learners**

Responses must be received in the Office of Human Resources by 4PM on July 20, 2017. (not holding to ten days)

POSTING NAME: SUPV-EXCEPTIONAL LEARNERS-REPOST
 Title: Supervisor of Exceptional Learners

QUALIFICATIONS:	Masters degree in special education, education administration, or related clinical service area. New York State SDA or SDL required. Specific experience in the interpretation and implementation of federal and state legislation and guidelines governing education and the IEP process. Documented experience and participation in the IEP process. Strong interpersonal and leadership skills that ensure productive interaction and effective team building. Excellent oral, written communication and presentation skills. Proficient in Microsoft Word, IEP Direct and Infinite Campus computer applications and data management. Ability to use effective public relations, interpersonal, organizational, leadership and supervisory skills for the successful implementation of special education programs.
JOB GOAL:	To implement district special education programs in compliance with regulations and aligned to the strategic plan for the Department of Special Education.

(A full job description is available on our District Website www.newburghschools.org under the EMPLOYMENT tab)

Internal candidates: please respond in writing (posting name must be included) AND include current resume with letter of interest on or before closing date to:

Michael McLymore, Assistant Superintendent of Human Resources
 124 Grand St., Newburgh, NY 12550. **OR FAX TO:** 845-563-3468

PLEASE DO NOT EMAIL Mr. McLymore directly

External candidates: applicants must respond via the OLAS Web Site (www.olasjobs.org) include posting name, on or before closing date. If you do not have access to a computer, or need assistance in the application or interview process, please notify the Office of Human Resources.

MM: tc