

**NEWBURGH**  
ENLARGED CITY SCHOOL DISTRICT

Dr. J. Manning Campbell


Superintendent of Schools

Ms. Onyx Peterson  
Ms. Elisa Correa-Soto  
Dr. Shannon O'Grady  
Mr. Christopher Bayer  
Ms. Mary Ellen Leimer  
TBD  
Ms. Kimberly Rohring  
Dr. Natasha Freeman-Mack

Deputy Superintendent  
Asst. Superintendent, Curriculum & Instruction  
Asst. Superintendent, Curriculum & Instruction  
Asst. Superintendent, Exceptional Learners  
Interim Superintendent, Human Resources  
Asst. Superintendent, Chief Information and Data Officer  
Asst. Superintendent, Finance/Chief Financial Officer  
Asst. Superintendent, Chief Equity Officer

December 19, 2024

MEMO: TO ALL BUILDINGS-PLEASE POST

FROM: Mary Ellen Leimer   
Interim Assistant Superintendent, Human Resources

This posting will close at 4 PM on  
Monday, January 13, 2025

RE: Vacancies- ANTICIPATED INTERNAL POSTING

2024-2025 School Year-21<sup>st</sup> Century After-School Academy at SMS-Clerical Repost

CLERICAL:

All programs are run on Tue, Wed, & Thurs, for one (1) hour immediately after regular dismissal hours when school is in session.

Bilingual preferred. Experience with EZ Reports software preferred. Preference may be given to building staff and/or previous 21<sup>st</sup> Century staff members.

Anticipated Program Dates:  
January 2025 – June 2025

Program Time: 2:15 PM - 3:15 PM

Postings for: South Middle School

POSTING NAME	# POSITIONS	LOC
21st-CLER-SMS	1 - Clerical	SMS
21 <sup>st</sup> -CLER-SUBS-SMS	1-Sub Clerical	SMS

REMUNERATION: As per the hourly rate according to the CSEA Collective Bargaining Agreement.

NOT TO EXCEED: 94 HRS PER CLERICAL

Internal candidates must respond online through the District's website, under the "DISTRICT" tab, under "Employment with the District" Click on 'APPLY' alongside of the posting.

Dates and times subject to change. Contingent upon enrollment and funding from the 21st Century Learning Community Center Grant. All are encouraged to apply.

MEL:sb