DATE: March 12, 2024

MEMO: TO ALL BUILDINGS - PLEASE POST

FROM: Michael McLymore
Assistant Superintendent of Human Resources

RE: Anticipated Vacancy – ASSISTANT PRINCIPALS

At the present time the district has the following anticipated vacancy(s): Effective July 1, 2024

POSTING NAME: Assistant Principals-District (2)

Qualifications:
- NYS School Administrator/Supervisor (SAS) OR School Building Leader (SBL) Certification
- Master’s Degree required
- Certified Danielson Framework for Teaching 2011 Evaluator.
- At least 5 years of successful teaching experience.

Job Goal:
The Assistant Principal will utilize their leadership supervisory and administrative skills to promote the educational development of students, ensure the professional development of staff and faculty and provide a safe, healthy environment conducive to learning, and foster a strong relationship between the school, district and community.

Funding Source: General Fund

A complete job description can be found on the District’s website at www.newburghschools.org under the ‘DISTRICT’ tab/Employment with the District.

• Internal applicants must submit a current resume and letter of interest to:
  Office of Human Resources, 124 Grand St. Newburgh, NY 12550 OR FAX to: 563-3468

• External applicants & Certified Newburgh Substitute teachers must respond via the OLAS Web Site (www.olasjobs.org) on or before the above closing date.

PLEASE DO NOT E-MAIL directly to Mr. McLymore.

MM: sb