

NEWBURGH

ENLARGED CITY SCHOOL DISTRICT

Dr. J. Manning Campbell


Superintendent of Schools

Mr. Ed Forgit
Ms. Andrea Moriarty
Dr. Kathleen Farrell
Mr. Christopher Bayer
Mr. Michael McLymore
Ms. Kimberly Rohring
Dr. Natasha Freeman-Mack

Deputy Superintendent
Asst. Superintendent, Elementary Curriculum & Instruction
Interim Asst. Superintendent, Secondary Curriculum & Instruction
Asst. Superintendent, Exceptional Learners
Asst. Superintendent, Human Resources
Asst. Superintendent, Finance/Chief Financial Officer
Asst. Superintendent, Chief Equity Officer

DATE: November 18, 2022

MEMO: TO ALL SCHOOLS – PLEASE POST

FROM: Michael McLymore 
Assistant Superintendent of Human Resources

RE: Anticipated Vacancy – CSEA- Head Custodian

This posting will close at 4 PM on
Monday, December 5, 2022

At the present time the District has the following anticipated vacancies:

Posting Name	Location	Position	Requirements	Shift Time
HCST-006	NFA North	Head Custodian	Transfers or *Provisional	7 AM – 4 PM

*Head Custodian position is Provisional and Contingent upon results of the Civil Service Exam when issued.

MINIMUM QUALIFICATIONS:

- A. Graduation from high school or possession of a high school equivalency diploma, AND;
- B. Four years of experience in building cleaning and maintenance work, or in any of the standard mechanical or construction trades, two years of which shall have included supervisory experience.

FOR PROMOTION: Permanent competitive class status in the Newburgh Enlarged City School District for two years as a Senior Custodian or five years as a Custodian.

A complete job description can be found on the District's website at www.newburghschools.org under the 'DISTRICT' tab/Employment with the District.

- **Internal applicants must** submit a current resume and letter of interest to:
Office of Human Resources, 124 Grand St. Newburgh, NY 12550 **OR FAX to: 563-3468**
- **External applicants** must respond via the OLAS Web Site (www.olasjobs.org) on or before the above closing date.

PLEASE DO NOT E-MAIL directly to Mr. McLymore

PLEASE INCLUDE POSTING Name ON ALL CORRESPONDENCE

MM:sb