



Newburgh Enlarged City School District **STUDENT-ATHLETE AND PERFORMING ARTS ELIGIBILITY** **APPEALS RULES AND REGULATIONS**

The public schools athletic league **student-athletic** and **performing arts student** eligibility rules and regulations must be considered when reviewing matters pertaining to a student-athlete and performing arts student participation in athletic events or performances when he/she represents Newburgh Enlarged City School District.

The Principals have the responsibility for enforcing the rules and regulations set forth in this section.

The Athletic Director and Director of Fine and Performing shall be accountable for reviewing, maintaining, and organizing in an auditable fashion the eligibility records of all participating Newburgh City School District student-athletes for the purpose of ensuring that each student-athlete is in compliance with requirements.

PROCEDURES FOR REQUESTING AN APPEAL OF THE ELIGIBILITY REVIEW OF A STUDENT-ATHLETE AND/OR PERFORMING ARTS STUDENT

All appeals and requests for information should be sent to:

Howard Harrison, Athletic Director - hharrison@necsd.net

Lynda Keech, Director of Fine & Performing Arts - lkeech@necsd.net

- Those appealing the Committee's decision must submit a Request for an Appeal of the Eligibility Review of a Student-Athlete or Fine and Performing Arts Student form **APPEALS FORM** Applications for an appeal must include all pertinent documentation.
- The Athletic Director/Director of Fine and Performing Arts and Principals will inform the parties if testimony will be necessary, or whether they will make his decision based on the record alone.
- If the Athletic Director/ Director of Fine and Performing Arts and Principals requires testimony, a hearing shall be convened within seven days from receipt of the written application unless the Director(s) and Principals determine that extenuating circumstances exist and the appeal will be heard on more than seven days notice.
- If a hearing is required, each party shall be accorded an opportunity to make written and/or oral presentations on all appropriate issues, to present relevant documents and to call and question witnesses. A list of witnesses shall be supplied to the Athletic Director and Principals at least two days prior to the hearing in order to arrange for their appearance.
- The decision of the Director(s) and Principals is final.



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Appeals Process Checklist

- An Appeals Committee (appointed by the Directors and Principals) shall rule on all appeals.
- A hearing shall be held within seven school days of the receipt of the written request for an appeal hearing.
- The Appeals Committee will consist of combination of: Principals, Directors, Coach, Advisor, Counselor, Assistant Principal
 - The Director(s) and Principals shall attend the hearing
 - The coach(es) of the schools involved are expected to attend the hearing
 - The Director(s) shall forward a report of the committee's decision to the involved schools within five school days.