



Ms. Onyx Peterson

Acting Superintendent of Schools

TBD

Dr. Elisa Correa-Soto

Dr. Shannon O'Grady

Ms. Marcie Heywood

Ms. Genieve Holder

Mr. Joseph McGrath

TBD

Ms. Kimberly Rohring

Dr. Natasha Freeman-Mack

Deputy Superintendent

Asst. Superintendent, Secondary Curriculum & Instruction

Asst. Superintendent, Elementary Curriculum & Instruction

Asst. Superintendent, PRE K - 2

Asst. Superintendent, Human Resources

Asst. Superintendent, Chief Information & Data Officer

Asst. Superintendent, Exceptional Learners

Asst. Superintendent, Finance/Chief Financial Officer

Asst. Superintendent, Chief Equity Officer

DATE: August 1, 2025

MEMO: TO ALL BUILDINGS-*PLEASE POST*

FROM: Genieve Holder   
Assistant Superintendent of Human Resources

RE: Anticipated Vacancy – **ASSISTANT PRINCIPAL – Heritage Middle School**

This posting will end at 4:00PM  
on Monday, August 11, 2025

At the present time the district has the following anticipated vacancy(s):

**POSTING NAME: Assistant Principal – HMS**

**Qualifications:**

- NYS School Administrator/Supervisor (SAS) **OR** School Building Leader (SBL) Certification
- Master's Degree required
- Certified Danielson Framework for Teaching 2011 Evaluator.
- At least 5 years of successful teaching experience.

**Job Goal:**

The Assistant Principal will utilize their leadership supervisory and administrative skills to promote the educational development of students, ensure the professional development of staff and faculty and provide a safe, healthy environment conducive to learning, and foster a strong relationship between the school, district and community.

**Funding Source:** General Fund

A complete job description can be found on the District's website at [www.newburghschools.org](http://www.newburghschools.org) under the 'DISTRICT' tab/Employment with the District.

- **Internal applicants must** submit a current resume and letter of interest to:  
Office of Human Resources, 124 Grand St. Newburgh, NY 12550 **OR** **FAX to: 563-3468**
- **External applicants & Certified Newburgh Substitute teachers** must respond via the OLAS Web Site ([www.olasjobs.org](http://www.olasjobs.org)) on or before the above closing date.

**PLEASE DO NOT E-MAIL directly to Mrs. Holder.**

GH: tc