



Ms. Onyx Peterson  
Dr. Elisa Correa-Soto  
Dr. Natasha Freeman-Mack  
Ms. Genieve Holder  
Mr. Joseph McGrath  
Dr. Shannon O'Grady  
Ms. Kimberly Rohring  
Ms. Michelle Mc Kitty-Bromley

Deputy Superintendent  
Asst. Superintendent, Secondary Curriculum & Instruction  
Asst. Superintendent, Student Support Services  
Asst. Superintendent, Human Resources  
Asst. Superintendent, Chief Information & Data Officer  
Asst. Superintendent, Elementary Curriculum & Instruction  
Asst. Superintendent, Finance/Chief Financial Officer  
Asst. Superintendent, Exceptional Learners

June 16, 2026

This posting will close at 4:00 PM  
on Friday June 26, 2026  
\*Repost\*

**TO:** ALL BUILDINGS – PLEASE POST  
**FROM:** Genieve Holder  
Assistant Superintendent, Human Resources  
**RE:** Anticipated Vacancy- Assistant Superintendent Human Resources

At the present time the District has the following anticipated vacancies:

**POSTING NAME:** ASUP-HR

**TITLE: Assistant Superintendent of Human Resources**

<b>QUALIFICATIONS:</b>	<ul style="list-style-type: none"> <li>• New York State certification as a School District Administrator or School District Leader (SDA/SDL) or eligibility preferred.</li> <li>• Extensive knowledge of NYS Education Law, Civil Service Law, and labor relations.</li> <li>• Demonstrated experience in human resources leadership, preferably in a public school district.</li> <li>• Strong interpersonal, organizational, and communication skills.</li> <li>• Experience in collective bargaining and contract administration required.</li> </ul>
<b>JOB GOAL:</b>	<ul style="list-style-type: none"> <li>• To serve as the Chief Human Resource Officer and representative of the Superintendent’s cabinet for matters in which activities and interests of personnel are involved; has primary responsibility for the planning, directing, and supervision of all functions pertaining to the human resources division.</li> </ul>

A complete job description can be found on the District’s website at [www.newburghschools.org](http://www.newburghschools.org) under the ‘DISTRICT’ tab/Employment with the District.

**Funding Source: General Fund**

- **Internal applicants must** submit a current resume and letter of interest to:  
Office of Human Resources, 124 Grand St. Newburgh, NY 12550 **OR FAX to: 563-3468**
- **External applicants must** respond via the OLAS Web Site ([www.olasjobs.org](http://www.olasjobs.org)) on or before the above closing date.

**PLEASE DO NOT E-MAIL directly to Ms. Holder**

GH:sp