



Ms. Onyx Peterson  
Dr. Elisa Correa-Soto  
Dr. Natasha Freeman-Mack  
Ms. Marcie Heywood  
Ms. Genieve Holder  
Mr. Joseph McGrath  
Dr. Shannon O'Grady  
Ms. Kimberly Rohring  
Ms. Michelle Mc Kitty-Bromley

Deputy Superintendent  
Asst. Superintendent, Secondary Curriculum & Instruction  
Asst. Superintendent, Chief Equity Officer  
Asst. Superintendent, PRE K - 2  
Asst. Superintendent, Human Resources  
Asst. Superintendent, Chief Information & Data Officer  
Asst. Superintendent, Elementary Curriculum & Instruction  
Asst. Superintendent, Finance/Chief Financial Officer  
Asst. Superintendent, Exceptional Learners

January 6, 2026

This posting will close at 4:00 pm on  
Thursday, January 15, 2026

TO: TO ALL SCHOOLS-PLEASE POST

FROM: Genieve Holder   
Assistant Superintendent for Human Resources

RE: Anticipated Vacancy-CTE Instructional Literacy Coach (TOSA)

**(Applicants must hold NYS Certification in the area they are applying)**

At the present time the District has the following anticipated vacancies:

POSTING NAME:	CTE Instructional Literacy Coach (TOSA)
QUALIFICATIONS:	<ul style="list-style-type: none"><li>Valid New York State teaching certification in Literacy .</li><li>Minimum of three (3) years successful secondary teaching experience (literacy-related experience preferred). Demonstrated expertise in literacy instruction, disciplinary literacy, or adolescent literacy.</li><li>Strong communication, collaboration, and facilitation skills.</li></ul>
JOB GOAL:	The TOSA Instructional Literacy Coach for the Newburgh Enlarged City School District supports high-quality literacy integration across the district's Career & Technical Education pathways at the secondary level. The coach works directly with CTE teachers, administrators, and instructional teams to strengthen students' reading, writing, speaking, and technical communication skills in alignment with industry expectations and the district's commitment to equity, access, and college- and career-readiness. This position provides job-embedded coaching, professional learning, and curriculum support to improve student outcomes and ensure literacy is meaningfully embedded in all CTE programs.

A complete job description can be found on the District's website at [www.newburghschools.org](http://www.newburghschools.org) under the 'DISTRICT' tab/Employment with the District.

**Funding Source: General Fund**

- Internal applicants must** submit a current resume and letter of interest to:  
Office of Human Resources, 124 Grand St. Newburgh, NY 12550 **OR** FAX to: 563-3468
- External applicants must** respond via the OLAS Web Site ([www.olasjobs.org](http://www.olasjobs.org)) on or before the above closing date.

**PLEASE DO NOT EMAIL directly to Ms. Genieve Holder**

GH:sp