

NEWBURGH

ENLARGED CITY SCHOOL DISTRICT

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Ms. Genieve Holder
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Asst. Superintendent, Secondary Curriculum & Instruction
Asst. Superintendent, Student Support Services
Asst. Superintendent, Pre K - 2
Asst. Superintendent, Human Resources
Asst. Superintendent, Chief Information & Data Officer
Asst. Superintendent, Elementary Curriculum & Instruction
Asst. Superintendent, Finance/Chief Financial Officer
Asst. Superintendent, Exceptional Learners

December 17, 2025

This posting will close at 4:00 PM
on Friday, December 26, 2025

TO: TO ALL BUILDINGS – PLEASE POST

FROM: Genieve Holder
Assistant Superintendent for Human Resources

RE: Anticipated Vacancy-CTE Instructional Literacy Coach (TOSA)

At the present time the District has the following anticipated vacancies:

POSTING NAME:	CTE Instructional Literacy Coach (TOSA)
QUALIFICATIONS:	<ul style="list-style-type: none"> Valid New York State teaching certification in Literacy. Minimum of three (3) years successful secondary teaching experience (literacy-related experience preferred). Demonstrated expertise in literacy instruction, disciplinary literacy, or adolescent literacy. Strong communication, collaboration, and facilitation skills.
JOB GOAL:	The TOSA Instructional Literacy Coach for the Newburgh Enlarged City School District supports high-quality literacy integration across the district's Career & Technical Education pathways at the secondary level. The coach works directly with CTE teachers, administrators, and instructional teams to strengthen students' reading, writing, speaking, and technical communication skills in alignment with industry expectations and the district's commitment to equity, access, and college- and career-readiness. This position provides job-embedded coaching, professional learning, and curriculum support to improve student outcomes and ensure literacy is meaningfully embedded in all CTE programs.

A complete job description can be found on the District's website at www.newburghschools.org under the 'DISTRICT' tab/Employment with the District.

Funding Source: General Fund

- Internal applicants must** submit a current resume and letter of interest to:
Office of Human Resources, 124 Grand St. Newburgh, NY 12550 **OR** FAX to: 563-3468
- External applicants must** respond via the OLAS Web Site (www.olasjobs.org) on or before the above closing date.

PLEASE DO NOT E-MAIL directly to Ms. Genieve Holder

GH:sb