

NEWBURGH

ENLARGED CITY SCHOOL DISTRICT

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Dr. Natasha Freeman-Mack
Ms. Marcie Heywood
Ms. Genieve Holder
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Dr. Shannon O'Grady
Ms. Kimberly Rohring
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Deputy Superintendent
Asst. Superintendent, Secondary Curriculum & Instruction
Asst. Superintendent, Student Support Services
Asst. Superintendent, Pre K - 2
Asst. Superintendent, Human Resources
Asst. Superintendent, Chief Information & Data Officer
Asst. Superintendent, Elementary Curriculum & Instruction
Asst. Superintendent, Finance/Chief Financial Officer
Asst. Superintendent, Exceptional Learners

DATE: April 16, 2026
MEMO: TO ALL SCHOOLS-PLEASE POST
FROM: Genieve Holder
Assistant Superintendent for Human Resources
RE: Anticipated Internal Posting --Curriculum Writing

This posting will close at 4 PM on Friday, April 24, 2026

Curriculum Writing & PD:

The Newburgh Enlarged City School District is seeking teacher participants for curriculum writing to review curriculum and create pacing guides and syllabi.

Expectations:

Teachers selected for their applicable content area will complete the following tasks:

- Review and revise the English Language Arts curriculum grade 9-11
- Build the grade 12 English and English Electives Curriculum
- Review and revise Global I, II, United States History, Economics and Government curriculum
- Teacher will create a grade level Seal of Civic Readiness scope and sequence Develop clear pacing guides aligned to standards.
- Work will be completed on-site, after school, as scheduled by the Director.
- Preference will be given to teachers who worked in Curriculum Writing during the Spring 2025
- Teachers will collaboratively review existing curriculum

***Work is to be performed outside of regular school hours. Specific dates and times will be determined by Directors. ***

Title	# of Positions	Miscellaneous Info:
NTA 9-12	2 – English Teachers (Grade 9) 2 – English Teachers (Grade 10) 2 – English Teachers (Grade 11) 2 – English Teachers (Grade 12) 2 Teachers – Global History 1 & 11 2 Teachers – US History, Economics & Govt.	20 Hours each position
NTA 9-12	1 Teacher – Seal of Civic Readiness	10 Hours

Compensation: (Teachers) As per schedule “N” of the NTA Collective Bargaining Agreement

Funding source: General Fund

Internal candidates: must respond online through the district’s website, under the “district tab” under “Employment with district click apply” alongside the posting. Paper applications will not be accepted.

GH:sp