

DATE: July 9, 2020 ***REVISION***

MEMO: TO ALL BUILDINGS-PLEASE POST

FROM: Michael McLymore
Assistant Superintendent for Human Resources

This posting will end at 4PM on
Thursday, July 16, 2020
Re-Post
Not holding to the 10 days

RE: ANTICIPATED VACANCY – **Dean of Students (Teacher on Special Assignment)**

***PREVIOUS APPLICANTS ARE STILL UNDER CONSIDERATION**

POSTING NAME: DEAN
Title: Dean of Students – 10 Month Position

QUALIFICATIONS:	<ul style="list-style-type: none"> • NYS Teacher Certification. • Five (5) years minimum teaching experience. • Such alternatives to the above qualifications as the Board may find appropriate and acceptable. • Ten (10) month year. Salary to be determined by the Board in accordance with the teacher contract. (Teacher on Special Assignment).
JOB GOAL:	<p>This individual will work from the teacher perspective with students and families to assist in the student’s reentry to school following an extended absence caused by illness or suspension. To facilitate the student’s return, it may be required of the dean to act as an intermediary between teacher and student. The processing of disciplinary referrals as directed by the principal will be an integral component of this position. The dean will assist the administrators in their normal interactions with students and staff, however, deans will have no supervisory authority.</p>

A complete job description may be found on the District’s website at www.newburghschools.org under the ‘EMPLOYMENT’ tab.

Internal candidates must respond online through the District’s website, under the “DISTRICT” tab, under “Employment with the District” Click on ‘APPLY’ alongside of the posting.

- **External applicants** must respond via the OLAS Web Site (www.olasjobs.org) or the District’s NEW online application system: [RecruitFront](#) on or before the above closing date.

PLEASE DO NOT E-MAIL Mr. McLymore directly.

MM: sb