

Newburgh Enlarged City School District
Job Description

TITLE:	Director of Physical Education and Health
REPORTS TO:	Assistant Superintendent of Curriculum and Instruction
QUALIFICATIONS:	<ul style="list-style-type: none"> • NYS Certification as School District Administrator or School District Leader. • Three to five years teaching experience in Physical Education and/or Health. • Certification in the Danielson Framework of Teaching 2001 evaluation protocol preferred. • Knowledgeable regarding research on effective instruction, assessment, and school reforms; • Experience working with adult learners; • Knowledgeable in the areas of literacy across the content areas and the New York State Common Core Learning Standards; • Strong organizational skills; • Excellent communication skills.
JOB GOAL:	<p>The Director of Physical Education and Health will provide visionary leadership in the development, implementation, and continuous improvement of a comprehensive K–12 Physical Education and Health program aligned with the New York State Physical Education Learning Standards and Health Education Standards. The Director will support and enhance instructional practices by offering professional development grounded in research-based strategies, fostering teacher and leader capacity to deliver high-quality, inclusive, and culturally responsive instruction. The ultimate goal is to ensure all students develop the knowledge, skills, and confidence to lead healthy, physically active lives, in alignment with NYSED’s focus on equity, well-being, and lifelong learning.</p>
DUTIES AND RESPONSIBILITIES:	<p>Lead and facilitate department meetings to promote collaboration, instructional alignment, and continuous improvement across K–12 Physical Education and Health programs.</p> <p>Promote vertical and horizontal curriculum alignment to ensure consistency, progression, and coherence in student learning outcomes across grade levels and schools.</p> <p>Integrate literacy skills and instructional strategies into the Physical Education and Health curriculum to support cross-disciplinary learning.</p> <p>Design and deliver targeted professional development sessions to support the understanding and implementation of:</p>

	<ul style="list-style-type: none"> ● NYS Physical Education Learning Standards (2020) ● NECSD Physical Education and Health Guidelines ● Best practices in instruction, assessment, and curriculum design <p>Build teacher and leader capacity to implement a standards-based, inclusive, and culturally responsive curriculum for all students.</p> <p>Collaborate with teachers and school leaders to increase understanding of the NYS Health and Physical Education Frameworks and their practical application.</p> <p>Provide guidance and support in the administration of the New York State Physical Fitness Test in compliance with state regulations.</p> <p>Manage and oversee the Physical Education Equipment Library to ensure equitable access to instructional resources across schools.</p> <p>Develop, maintain, and revise a district-wide K–12 Physical Education and Health curriculum aligned with NYSED standards and district priorities.</p> <p>Oversee implementation of the NECSD Physical Education Policy and ensure program alignment with local wellness and instructional goals.</p> <p>Serve as a representative of Physical Education on the NECSD School Wellness Council to promote coordinated health initiatives and whole-child development.</p> <p>Support districtwide Physical Education and Health initiatives that advance student wellness, physical literacy, and lifelong health habits.</p> <p>Maintain ongoing communication with Physical Education and Health staff to support professional collaboration and instructional effectiveness.</p> <p>Communicate regularly with building principals to support scheduling, staffing, and compliance related to Physical Education and Health instructional time.</p> <p>Support the district's efforts in meeting state audit and compliance requirements related to Physical Education.</p>
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	<p>Conduct evaluations of Physical Education and Health teachers as assigned, in accordance with district protocols and evaluation frameworks.</p> <p>Perform other duties as assigned by the Assistant Superintendent for Curriculum and Instruction or Superintendent.</p>
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