

DELIVERY TRUCK DRIVER (Interschool delivery)

DISTINGUISHING FEATURES OF THE CLASS: This class involves the performance of routine manual work involving responsibility for the safe and economical operation of a motor vehicle used in the delivery of equipment, materials, and supplies within the school system. The incumbent performs general grounds related maintenance duties when not making deliveries. The work is performed under general supervision according to set procedures.

TYPICAL WORK ACTIVITIES:

Operates service truck delivering equipment, materials, and supplies to various buildings within school district. Picks up materials and supplies at various vendors and warehouses.. Loads and unloads vehicles, trucks, and trailers of supplies of weights up to 50 lbs. Picks up recyclable cardboard and paper at schools. Operates lawn mowers and snow removal equipment during emergency and shortage of operators. Performs minor repairs on vehicle i.e.: change tires, etc. May transport School District Staff or Students to District related events.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of the operation of light motor vehicles; good knowledge of vehicle and traffic laws as related to the operation of automotive equipment; ability to make simple automotive repairs; ability to perform general grounds maintenance work; ability to follow simple oral and written instructions / directions; ability and willingness to perform routine manual tasks; good judgment; physical condition commensurate with ability to do the job.

MINIMUM QUALIFICATIONS: Ability to operate vehicles, perform manual labor and follow oral and written instructions. Must have 1 year in operation of truck or van.

SPECIAL REQUIREMENT FOR ACCEPTANCE OF APPLICATIONS:

Eligibility for an appropriate class New York State driver's license. Possession of license at time of appointment. Driving record shall be considered. Must possess a Class A CDL with P, S-endorsement or Class B CDL with a P, S endorsement or CDL C with P, S-endorsement.

Note: Job Description (Pending Civil Service Approval)

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