

Ms. Onyx Peterson  
Ms. Mary Ellen Leimer  
Dr. Elisa Correa-Soto  
Dr. Shannon O'Grady  
Mr. Christopher Bayer  
Mr. Joseph McGrath  
Ms. Kimberly Rohring  
Dr. Natasha Freeman-Mack

Deputy Superintendent  
Interim Associate Superintendent of Schools  
Asst. Superintendent, Secondary Curriculum & Instruction  
Asst. Superintendent, Elementary Curriculum & Instruction  
Asst. Superintendent, Exceptional Learners  
Asst. Superintendent, Chief Information & Data Officer  
Asst. Superintendent, Finance/Chief Financial Officer  
Asst. Superintendent, Chief Equity Officer

DATE: May 6, 2025

MEMO: TO ALL SCHOOLS-PLEASE POST

FROM: Mary Ellen Leimer  
Interim Associate Superintendent of School

This posting will close at 4PM  
on Tuesday, May 20, 2025

RE: Internal Posting – ECHS (Early College High School)/Smart Scholars Planning Program - CSEA

**ANTICIPATED DATES:** June 30, 2025 – July 17, 2025

**HOURS:** Anticipated start time will be after 3:00 pm.

In collaboration with the identified college partners, the members will plan and develop a course of study for the individual programs and develop a college credit accumulation plan. In addition, they will identify any professional development needs of high school and college staff, plan higher education experiences, and develop student support structures.

**LOCATION:** NFA-Main Campus

| Title    | # of staff needed | Miscellaneous Info: (requirements)  |
|----------|-------------------|---|
| Clerical | 1                 | Priority given to NFA Main High School clerical with experience with Early College High School programming. |

Contingent upon funding from the Early College High School Smart Scholars Grant.

**REMUNERATION:** As per the hourly rate according to the CSEA Collective Bargaining Agreement.

**TOTAL HOURS NOT TO EXCEED:** Not to exceed 40 HOURS total per position/5 Hours per day

**Internal candidates** must respond online through the District's website, under the "DISTRICT" tab, under "Employment with the District" Click on 'APPLY' alongside of the posting.

Paper applications will not be accepted.

MEL:tc