

NEWBURGH

ENLARGED CITY SCHOOL DISTRICT

Dr. J. Manning Campbell

Superintendent of Schools

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Mr. Christopher Bayer
Mr. Michael McLymore
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Deputy Superintendent
Asst. Superintendent, Elementary Curriculum & Instruction
Asst. Superintendent, Secondary Curriculum & Instruction
Asst. Superintendent, Exceptional Learners
Asst. Superintendent, Human Resources
Asst. Superintendent, Chief Information & Data Officer
Asst. Superintendent, Finance/Chief Financial Officer
Asst. Superintendent, Chief Equity Officer

DATE: November 28, 2023
TO: ALL SCHOOLS – PLEASE POST
FROM: Michael McLymore
Assistant Superintendent for Human Resources
RE: INTERNAL Vacancy (ies) – ELL Saturday Academy K-8
-CSEA Clerical, Security, Custodian

This posting will close on Monday,
December 11, 2023

Anticipated Time Frame: March 2, 2024 – May 4, 2024 (Snow Date May 11, 2024)

Anticipated Dates: Saturdays – March 2, 9, 16, / April 6, 13, 20, 27, / May 4, May 11, 2024 (Snow Date)

Hours: 8:15 AM – 12:45 PM

Location: Gidney Avenue School

The Saturday Academy provides additional support to our K-8 ELLs. This program assists in the English language acquisition process; preparing students for the NYSESLAT and developing students' English literacy skills.

At the present time the district has the following **anticipated** vacancy (ies):

| Title | # of staff needed | Program | Miscellaneous Info: (requirements) |
|----------|----------------------------------|------------------------------------|---|
| ELL-CLER | 1-Clerical 1-Sub Clerical | ELL K-8 Saturday In-Person Program | Clerical (may be shared) (Spanish speaker preferred) Not to exceed 50 hours |
| ELL-SEC | 1-Security 1- Sub Security | ELL K-8 Saturday In-Person Program | School Monitor (may be shared) (Spanish speaker preferred) Not to exceed 45 hours |
| ELL-CUST | 1- Custodian 1- Sub Custodian | ELL K-8 Saturday In-Person Program | Custodian Not to exceed 65 hours |

Funding Source: Title III Funds

REMUNERATION: As per the hourly contractual rate of the CSEA Collective Bargaining Agreement.

NOT TO EXCEED: (Clerical) 50 Hours Per Position

NOT TO EXCEED: (Security) 45 Hours Per Position

NOT TO EXCEED: (Custodian) 65 Hours Per Position

ORIENTATION: February 27, 2024 - 4:30 PM

Positions will depend on student enrollment/attendance. This a Title III grant funded initiative, and it is contingent upon final approval and availability of funding from the NYS Education Department.

Internal candidates must respond online through the District's website, under the "DISTRICT" tab, under "Employment with the District" Click on 'APPLY' alongside of the posting.

PLEASE do not email Mr. McLymore. Paper applications will not be accepted. Minority/Bilingual Candidates encouraged to apply.

MM:sb