

NEWBURGH

ENLARGED CITY SCHOOL DISTRICT

Dr. J. Manning Campbell


Superintendent of Schools

Mr. Ed Forgit
 Ms. Andrea Moriarty
 Dr. Kathleen Farrell
 Mr. Christopher Bayer
 Mr. Michael McLymore
 Ms. Onyx Peterson
 Ms. Kimberly Rohring
 Dr. Natasha Freeman-Mack

Deputy Superintendent
 Asst. Superintendent, Elementary Curriculum & Instruction
 Asst. Superintendent, Secondary Curriculum & Instruction
 Asst. Superintendent, Exceptional Learners
 Asst. Superintendent, Human Resources
 Asst. Superintendent, Chief Information & Data Officer
 Asst. Superintendent, Finance/Chief Financial Officer
 Asst. Superintendent, Chief Equity Officer

DATE: January 15, 2025 **Revised for Title*

TO: ALL SCHOOLS – PLEASE POST

FROM: Mary Ellen Leimer 
 Interim Assistant Superintendent for Human Resources

RE: INTERNAL Vacancy (ies) – ELL Saturday Academy K-5
 -CSEA Clerical, Security, Custodian

This posting will close at 4PM on Friday,
 January 31, 2025

Anticipated Time Frame: March 1, 2025 – May 10, 2025
Anticipated Dates: Saturdays – March 1, 8, 15, 22 / April 5, 26 / May 3, May 10, 2025
Hours: 8:15 AM – 1:15 PM
Location: Gidney Avenue School

The Saturday Academy provides additional support to our K-5 ELLs. This program assists in the English language acquisition process; preparing students for the NYSESLAT and developing students' English literacy skills.

At the present time the district has the following **anticipated** vacancy (ies):

Title	# of staff needed	Program	Miscellaneous Info: (requirements)
ELL-CLER	1-Clerical 1-Sub Clerical	ELL K-5 Saturday In-Person Program	Clerical (may be shared) (Spanish speaker preferred) Not to exceed 50 hours
ELL-SEC	1-Security 1- Sub Security	ELL K-5 Saturday In-Person Program	School Monitor (may be shared) (Spanish speaker preferred) Not to exceed 45 hours
ELL-CUST	1- Custodian 1- Sub Custodian	ELL K-5 Saturday In-Person Program	Custodian Not to exceed 65 hours

Funding Source: Title III Funds

REMUNERATION: As per the hourly contractual rate of the CSEA Collective Bargaining Agreement.

NOT TO EXCEED: (Clerical) 60 Hours Per Position
NOT TO EXCEED: (Security) 45 Hours Per Position
NOT TO EXCEED: (Custodian) 65 Hours Per Position
ORIENTATION: February 26, 2025 - 4:30 PM

Positions will depend on student enrollment/attendance. This a Title III grant funded initiative, and it is contingent upon final approval and availability of funding from the NYS Education Department.

Internal candidates must respond online through the District's website, under the "DISTRICT" tab, under "Employment with the District" Click on 'APPLY' alongside of the posting.

PLEASE do not email Ms. Leimer. Paper applications will not be accepted. Minority/Bilingual Candidates encouraged to apply.

MEL:tc