

DATE: July 10, 2020

MEMO: TO ALL BUILDINGS-PLEASE POST

FROM: Michael McLymore  
Assistant Superintendent for Human Resources

RE: Anticipated Vacancies - **Adult Education – Vera Best**

**This posting will end at 4:00 PM  
on Friday, July 24, 2020.**

**\*Applicants MUST hold NYS Certification in the area they are applying**

**EMPLOYMENT PREPARATION PROGRAM**

**Posting Name: EPE-2020-2021**

**(All applicants must be NYS certified and/or certified in Adult Education or ESL/ENL or hold a four (4) year degree with Adult Education Certification or application).**

**This position is two nights and/or 5 days per week, 3 to 4 hours per session.**

**Must be available August 1, 2020 until June 30, 2021.**

**Will need teachers in the following areas:**

- 1. Adult Basic Education/High School Equivalency - 1 POSITION**
- 2. English as a Second Language (ESL/ENL teacher) – 1 POSITION**

These positions are contingent on New York State Employment Preparation Program Grant Funding

- **Internal candidates** must respond online through the District’s website, under the “DISTRICT” tab, under “Employment with the District” Click on ‘APPLY’ alongside of the posting.
- **External applicants & Certified Newburgh Substitute teachers** must respond via the OLAS Web Site ([www.olasjobs.org](http://www.olasjobs.org)) or the District’s NEW online application system: [RecruitFront](#) on or before the above closing date.

**PLEASE DO NOT E-MAIL directly to Mr. McLymore.** Please use the ‘Letter of Interest’ template found on the district’s web-site ([www.newburghschools.org](http://www.newburghschools.org)) under the District tab “Employment in the District”

MM: sb