

**Dr. Jackielyn Manning Campbell Superintendent of Schools**

Ms. Onyx Peterson	Deputy Superintendent
Dr. Elisa Correa-Soto	Asst. Superintendent, Secondary Curriculum & Instruction
Dr. Natasha Freeman-Mack	Asst. Superintendent, Student Support Services
Ms. Marcie Heywood	Asst. Superintendent, PRE K - 2
Ms. Genieve Holder	Asst. Superintendent, Human Resources
Mr. Joseph McGrath	Asst. Superintendent, Chief Information & Data Officer
Dr. Shannon O'Grady	Asst. Superintendent, Elementary Curriculum & Instruction
Ms. Kimberly Rohring	Asst. Superintendent, Finance/Chief Financial Officer
Ms. Michelle Mc Kitty-Bromley	Asst. Superintendent, Exceptional Learners

DATE: January 07, 2026

MEMO: TO ALL SCHOOLS-PLEASE POST

FROM: Genieve Holder

Assistant Superintendent for Human Resources

RE: Internal Posting - Empire State After-School Programs – Teaching Assistants

This posting will close at 4:00PM
on Friday, January 16, 2026**ANTICIPATED START DATE: January 28, 2026**2 Sessions Session II December 9 – February 26, 2026
Session III March 10 – May 28, 2026***Applicants must hold NYS certification in the area that they are applying**

Posting Name	Position	Location (s)	Days
EMP-TAST	2-Teaching Assistants; 2-Sub Teaching Assistants (One each location)	NFAM;NFAN	Tuesday, Thursday
EMP-TAST	2-Teaching Assistants; 2-Sub Teaching Assistants (One each location)	HMS;SMS	Tuesday, Wednesday, Thursday

LOCATIONS & TIMES: NFA Main & NFA North: 2:20 PM to 3:50 PM

Heritage & South: 2:15 PM to 3:15 PM

ANTICIPATED STAFF ORIENTATION DATES: TBD**ANTICIPATED INTERVIEW DATES:** TBD**REMUNERATION:** As per the hourly rate according to the NTA Collective Bargaining Agreement.

These positions may be shared. Contingent upon student enrollment, funding from the Empire State After-School Program Grant, and Board Approval. Preference will be given to the employees currently working at the program location. Preference will also be given to administrators who can commit to both sessions. Participating in interviews and Board Approval does *not* guarantee program placement.

- **Internal candidates** must respond online through the District's website, under the "DISTRICT" tab, under "Employment with the District" Click on 'APPLY' alongside of the posting. **PLEASE DO NOT E-MAIL directly to Ms. Holder.** Paper applications will not be accepted.

GH:sp