



Ms. Onyx Peterson

Acting Superintendent of Schools

TBD

Dr. Elisa Correa-Soto

Dr. Shannon O'Grady

Ms. Marcie Heywood

Ms. Genieve Holder

Mr. Joseph McGrath

TBD

Ms. Kimberly Rohring

Dr. Natasha Freeman-Mack

Deputy Superintendent

Asst. Superintendent, Secondary Curriculum & Instruction

Asst. Superintendent, Elementary Curriculum & Instruction

Asst. Superintendent, PRE K - 2

Asst. Superintendent, Human Resources

Asst. Superintendent, Chief Information & Data Officer


Asst. Superintendent, Exceptional Learners

Asst. Superintendent, Finance/Chief Financial Officer

Asst. Superintendent, Chief Equity Officer

DATE: August 22, 2025

MEMO: TO ALL BUILDINGS-PLEASE POST

FROM: Genieve Holder 
Assistant Superintendent of Human Resources

RE: Anticipated Teacher Vacancy for the 2024-2025 School Year - Empire Program Facilitator (TOSA)

POSTING NAME: TOSA –PFES

*** Temporary leave position-Current NECSD Employees encouraged to apply.**

Anticipated dates September 2025 – June 2026

This posting will end at 4 PM on
Tuesday, August 26, 2025
Not holding to 10 days

Program Facilitator for Empire State Afterschool Grant Initiative-A complete job description may be found on the District's website next to the job posting.

MINIMUM QUALIFICATIONS: Preference will be given to those candidates who can meet the following requirements as pursuant to the district's collective bargaining agreements with the Newburgh Teachers' Association.

- NYS certified teacher with a NYS SDL or SDA certification required
- Demonstrated ability to develop and oversee budgeting and finances
- Experienced in the analysis and use of data and student work to inform instructional decisions
- Experienced with programs; Recruit students for program.
- Ability to support district and building level staff, community partners, students and their families in development and implementation of strategies that will increase student attendance, decrease behavioral referrals, parent involvement and foster community partnerships to improve student outcomes.

DISTINGUISHING FEATURES OF THE POSITION: This temporary position is assigned to the Newburgh Enlarged City School District's Curriculum and Instruction department, and is a district-level assignment designed to assist the district and various schools (TBD), in the implementation, management, operations, and evaluation of the Empire State Afterschool grant initiative. The person will be under the direct supervision of the Assistant Superintendent of Curriculum and Instruction. This initiative is grant-funded to the district through a statewide competitive Empire State Afterschool grant initiative administered by the New York State Education Department. Grant funds must be used to afterschool enrichment and programs, activities and services to enhance the growth and development of students and their families in the identified schools. This includes, but is not limited to: academic support and enrichment, socioemotional support, nutrition, Saturday family learning experiences for students and their families in a manner that will lead to improved educational and other outcomes, such as increase student attendance and decrease student behavioral referrals; develop a program that will increase parent involvement in student learning and school governance.

- **Internal candidates:** please respond in writing (posting name must be included) **AND** include current resume with letter of interest on or before closing date to: Human Resources, 124 Grand St., Newburgh, NY 12550. OR FAX TO: 845-563-3468. **PLEASE DO NOT EMAIL MRS. HOLDER DIRECTLY.**

- **External candidates:** applicants must respond via the OLAS Web Site (www.olasjobs.org) include posting name, on or before closing date.

Funding Source: Empire Grant

GH:tc