



Dr. Jackielyn Manning Campbell **Superintendent of Schools**

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Dr. Elisa Correa-Soto
Dr. Natasha Freeman-Mack
Dr. Madeline Diamond
Mr. Joseph McGrath
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Deputy Superintendent
Asst. Superintendent, Secondary Curriculum & Instruction
Asst. Superintendent, Student Support Services
Asst. Superintendent, Human Resources
Asst. Superintendent, Chief Information & Data Officer
Asst. Superintendent, Elementary Curriculum & Instruction
Asst. Superintendent, Finance/Chief Financial Officer
Asst. Superintendent, Exceptional Learners

DATE: September 25, 2026
MEMO: TO ALL SCHOOLS-PLEASE POST
FROM: Dr. Madeline Diamond
Assistant Superintendent for Human Resources
RE: Internal Posting - **Empire State After-School Programs – Teachers-Heritage Middle School**

This posting will close at 4:00PM
on Sunday, October 4, 2026

ANTICIPATED START DATE: October 20, 2026

3 Sessions SESSION I– October 20 – November 19, 2026
SESSION II- December 1- February 25, 2027
SESSION III -March 2 – May 27, 2027

ANTICIPATED STAFF ORIENTATION DATES: October 14, 2026 2:30-3:30 pm

Posting Name	Program	Positions Needed	Days
EMP-NFAN-NRSE	Nursing	1-Teacher	Tuesday/Thursday 2:30 - 4:00 pm
EMP-NFAN-SS	Safety & Security	1-Teacher	Tuesday/Thursday 2:30 - 4:00 pm
EMP-HMS-SUB	All Programs	1-Sub Teacher	Tuesday/Thursday 2:30 - 4:00 pm

ANTICIPATED INTERVIEW DATES: TBD

REMUNERATION: As per Schedule “O” of the NTA Collective Bargaining Agreement

- **All staff MUST attend orientation and/or professional development.**

These positions may be shared. Contingent upon student enrollment, funding from the Empire State After-School Program Grant, and Board Approval.

Preference will be given to the employees currently working at the program location, and certified teachers with most closely related experience pertinent to the program curriculum. Preference will also be given to teachers who can commit to all 3 sessions. Participating in interviews and Board Approval does *not* guarantee program placement.

Teacher Tasks:

- Provide high quality and engaging program related instruction and activities.
- Accurately record attendance daily.
- Provide evidence of program happenings and feedback via student and teacher surveys shared at the end of each quarter by the grant facilitator.

Internal candidates must respond online through the District’s website, under the “DISTRICT” tab, under “Employment with the District” Click on ‘APPLY’ alongside of the posting.

PLEASE DO NOT E-MAIL directly to Dr.Diamond. Paper applications will not be accepted.

MD:sp