

NEWBURGH

ENLARGED CITY SCHOOL DISTRICT

Dr. Lisa Buon

Acting Superintendent of Schools

Ms. Onyx Peterson
Ms. Mary Ellen Leimer
Dr. Elisa Correa-Soto
Dr. Shannon O'Grady
Mr. Christopher Bayer
Mr. Joseph McGrath
Ms. Kimberly Rohring
Dr. Natasha Freeman-Mack

Deputy Superintendent
Interim Associate Superintendent of Schools
Asst. Superintendent, Secondary Curriculum & Instruction
Asst. Superintendent, Elementary Curriculum & Instruction
Asst. Superintendent, Exceptional Learners
Asst. Superintendent, Chief Information & Data Officer
Asst. Superintendent, Finance/Chief Financial Officer
Asst. Superintendent, Chief Equity Officer

May 30, 2025

This posting will close at 4:00 PM on
Wednesday, June 4, 2025
Not holding to 10 days

TO: ALL BUILDINGS – PLEASE POST

FROM: Mary Ellen Leimer
Interim Associate Superintendent of Schools

RE: Anticipated Vacancy- Executive Director of Exceptional Learners 9-12
Anticipated start date – July 1, 2025

At the present time the District has the following anticipated vacancies:

POSTING NAME: EDEL-9-12

TITLE: Executive Director of Exceptional Learners 9-12

QUALIFICATIONS:	- New York State School District Administrator or School District Leader Certification. - Master's Degree required. Doctoral Degree preferred. - Minimum five years successful teaching experience. - Knowledge of research on effective instruction, curricula adoption, student assessments, and professional learning. - A clear track record of improving academic outcomes for students and eliminating disparities in achievement
INFORMATION:	- Provides oversight, support and monitoring of Critical Incident Stress Management (CISM) response in the event of large-scale crisis - Supervise, evaluate and lead the Exceptional Learners Division - Facilitate development of processes, protocols and procedures of the division - Provide guidance on all matters concerning the division - Ensure regulatory compliance is met - Assist with design, creation, revision and implementation of student programs - Exceptional Learners budget development - Supervise and evaluate PPS and Exceptional Learners staff - Develop plans and initiatives that align to district vision and the Superintendent's work plan and goals - Facilitate the creation of divisional improvement plans, division initiatives that are aligned to the district plans and regulations - Develop protocols, processes and procedures to ensure regulatory compliance for Section 504, Special Education, and Health Services - Provide training and support for Section 504 and CPSE/CSE chairpersons

Funding Source: General Fund

- Internal applicants must submit a current resume and letter of interest to:
Office of Human Resources, 124 Grand St. Newburgh, NY 12550 OR FAX to: 563-3468
- External applicants must respond via the OLAS Web Site (www.olasjobs.org) on or before the above closing date.

Please do not email Ms. Leimer directly.

MEL:tc