

NEWBURGH

ENLARGED CITY SCHOOL DISTRICT

Dr. Lisa Buon

Acting Superintendent of Schools

Ms. Onyx Peterson
Ms. Mary Ellen Leimer
Dr. Elisa Correa-Soto
Dr. Shannon O'Grady
Mr. Christopher Bayer
Mr. Joseph McGrath
Ms. Kimberly Rohring
Dr. Natasha Freeman-Mack

Deputy Superintendent
Interim Associate Superintendent of Schools
Asst. Superintendent, Secondary Curriculum & Instruction
Asst. Superintendent, Elementary Curriculum & Instruction
Asst. Superintendent, Exceptional Learners
Asst. Superintendent, Chief Information & Data Officer
Asst. Superintendent, Finance/Chief Financial Officer
Asst. Superintendent, Chief Equity Officer

May 30, 2025

This posting will close at 4:00 PM on
Wednesday, June 4, 2025
Not holding to 10 days

TO: ALL BUILDINGS – PLEASE POST

FROM: Mary Ellen Leimer
Interim Associate Superintendent of Schools

RE: Anticipated Vacancy- Executive Director of Exceptional Learners Pre K – 2
Anticipated start date – July 1, 2025

At the present time the District has the following anticipated vacancies:

POSTING NAME: EDEL-PK2

TITLE: Executive Director of Exceptional Learners Pre K - 2

QUALIFICATIONS:	<ul style="list-style-type: none">• New York State School District Administrator or School District Leader Certification.• Master's Degree required. Doctoral Degree preferred.• Minimum five years successful teaching experience.• Knowledge of research on effective instruction, curricula adoption, student assessments, and professional learning.• A clear track record of improving academic outcomes for students and eliminating disparities in achievement
INFORMATION:	<ul style="list-style-type: none">• Supervise, evaluate, and lead the Exceptional Learners Division• Facilitate development of processes, protocols and procedures of the division• Provide guidance on all matters concerning the division• Ensure regulatory compliance is met• Assist with design, creation, revision, and implementation of student programs• Exceptional Learners budget development• Supervise and Evaluate PPS and Exceptional Learners staff• Develop plans and initiatives that align to district vision and the Superintendent's work plan and goals• Facilitate the creation of divisional improvement plans, division initiatives that are aligned to the district plans and regulations• Develop protocols, processes and procedures to ensure regulatory compliance for Section 504, Special Education and Health Services• Provide training and support for Section 504 and CPSE/CSE chairpersons

Funding Source: General Fund

- **Internal applicants must** submit a current resume and letter of interest to:
Office of Human Resources, 124 Grand St. Newburgh, NY 12550 **OR** FAX to: 563-3468
- **External applicants must** respond via the OLAS Web Site (www.olasjobs.org) on or before the above closing date.

Please do not email Ms. Leimer directly.

MEL:tc