



Ms. Onyx Peterson
 Dr. Elisa Correa-Soto
 Dr. Natasha Freeman-Mack
 Dr. Madeline Diamond
 Mr. Joseph McGrath
 Dr. Shannon O'Grady
 Ms. Kimberly Rohring
 Ms. Michelle Mc Kitty-Bromley

Deputy Superintendent
 Asst. Superintendent, Secondary Curriculum & Instruction
 Asst. Superintendent, Student Support Services
 Asst. Superintendent, Human Resources
 Asst. Superintendent, Chief Information & Data Officer
 Asst. Superintendent, Elementary Curriculum & Instruction
 Asst. Superintendent, Finance/Chief Financial Officer
 Asst. Superintendent, Exceptional Learners

DATE: October 1, 2026

MEMO: TO ALL BUILDINGS-PLEASE POST

FROM: Dr. Madeline Diamond
 Assistant Superintendent of Human Resources

RE: Internal Posting – **Empire Program- Friday Night Lights- CSEA**

This posting will close at 4 PM on
 Thursday October 15, 2026

Anticipated Program Dates: (Fridays) October 30, 2026 – August 20, 2027

Times: 5:00 PM – 10:00 PM

Dates: October 30; November 6, 13, 20; December 4, 11, 18, 2026; January 8, 22, 29; February 5, 26; March 5, 12; April 9, 16, 30; May 7, 14, 21; June 4, 11; July 9, 16, 23, 30; August 6, 13, 20, 2027

Please note: Anticipated Program contingent upon student attendance- any inclement weather or snow dates will not be made up.

As per pending SMOA with CSEA.

Applicants MUST hold NYS Certification in the area they are applying*

Title	# of staff needed	Miscellaneous Info: (requirements)
CSEA-COMM	7- Coordinators of Parent Involvement/Community Liaisons/Program Coordinators (May be shared)	Preference will be given to Parent Coordinators/Community Liaison, Program Coordinators, who support family and community engagement events. Preference will also be given to those who worked the program in the 25-26 school year The staffing levels will be needed on each Rotation. Based on the number of applicants, candidates may be asked to work multiple rotations or different dates per rotation. Not to exceed 5 hours per session date
CSEA-CLER	1-Clerical (May be shared)	Preference will also be given to those who worked the program in the 25-26 school year This clerical support will work per diem on program Fridays.

		Not to exceed- 5 hours per session
CSEA - SMON	4- School Monitor 1-School Monitor Sub (May be shared)	Preference will be given to Security Monitors who are familiar with supporting evening events. Monitors will work on a rotation basis- based on attendance at the events. Not to exceed 5 hours per session date

Funding Source: Empire Grant

These positions may be shared. Contingent upon student enrollment, funding from the Empire State Grant, and Board Approval. Preference will be given to those employees who worked the Friday Night Program in the 25-26 SY. Participating in interviews and Board Approval does ***not*** guarantee program placement.

Orientation Date/Time: TBD

Compensation – As per the hourly rate according to the CSEA Collective Bargaining Agreement

NOT TO EXCEED: (School Monitor, Coordinator, & Clerical Positions) 5 HOURS PER SESSION DATE

Internal candidates must respond online through the District’s website, under the “DISTRICT” tab, under “Employment with the District” Click on ‘APPLY’ alongside the posting.

Paper applications will not be accepted

PLEASE DO NOT E-MAIL directly to Dr. Diamond

MD:sp