NEWBURGH
ENLARGED CITY SCHOOL DISTRICT

Dr. Jackielyn Manning Campbell Superintendent of Schools

Ms. Onyx Peterson Deputy Superintendent
Dr. Elisa Correa-Soto Asst. Superintendent, Secondary Curriculum & Instruction
Dr. Natasha Freeman-Mack Asst. Superintendent, Student Support Services
Dr. Madeline Diamond Asst. Superintendent, Human Resources
Mr. Joseph McGrath Asst. Superintendent, Chief Information & Data Officer
Dr. Shannon O'Grady Asst. Superintendent, Elementary Curriculum & Instruction
Ms. Kimberly Rohring Asst. Superintendent, Finance/Chief Financial Officer
Ms. Michelle Mc Kitty-Bromley Asst. Superintendent, Exceptional Learners

DATE: November 16, 2026

This posting will close at 4 PM on Tuesday, December 1, 2026
Repost

MEMO: TO ALL BUILDINGS-PLEASE POST

FROM: Dr. Madeline Diamond
Assistant Superintendent of Human Resources

RE: Internal Posting – **Empire Program- Friday Night Lights- CSEA- Food Service**

Anticipated Program Dates: (Fridays) October 30, 2026 – August 20, 2027
Times: 5:00 PM – 8:00 PM

Applicants do not need to commit to all program dates

Dates: October 30, November 6, 13, 20, December 4, 11, 18, 2026 January 8, 22, 29, February 5, 26, March 5, 12, April 9, 16, 30, May 7, 14, 21, June 4, 11, July 9, 16, 23, 30 August 6, 13, 20, 2027.

Please note: Anticipated Program contingent upon student attendance- any inclement weather or snow dates will not be made up.

Applicants MUST hold NYS Certification in the area they are applying*

Title	# of staff needed	Miscellaneous Info: (requirements)
Food Service Helper	Maximum 2 staff	Serving food to participants in the Friday Night Lights program. Preference will also be given to those who worked the program in the 25-26 school year. Fridays; 5:00-8:00PM Not to exceed 3 hours per week

Funding Source: Empire Grant

These positions may be shared. Contingent upon student enrollment, funding from the Empire State After-School Program Grant, and Board Approval. Preference will be given to the employees currently working at the program location. Preference will also be given to staff who can commit to all session dates. Participating in interviews and Board Approval does not guarantee program placement.

Orientation Date/Time: TBD

Compensation – As per the hourly rate according to the CSEA Collective Bargaining Agreement

NOT TO EXCEED: 3 HOURS PER WEEK

Internal candidates must respond online through the District's website, under the "DISTRICT" tab, under "Employment with the District" Click on 'APPLY' alongside the posting.

Paper applications will not be accepted

PLEASE DO NOT E-MAIL directly to Dr. Diamond

MD:sp