


NEWBURGH

ENLARGED CITY SCHOOL DISTRICT

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Deputy Superintendent
 Asst. Superintendent, Secondary Curriculum & Instruction
 Asst. Superintendent, Elementary Curriculum & Instruction
 Asst. Superintendent, Exceptional Learners
 Interim Asst. Superintendent, Human Resources
 Asst. Superintendent, Chief Information & Data Officer
 Asst. Superintendent, Finance/Chief Financial Officer
 Asst. Superintendent, Chief Equity Officer

DATE: January 10, 2025
 MEMO: TO ALL SCHOOLS PLEASE POST
 FROM: Mary Ellen Leimer 
 Interim Assistant Superintendent for Human Resources
 RE: Internal Posting – The “Hope Project” (Helping Others to Participate and Excel) Scholar & Caregiver Program - Spring Session – “Adventures in Learning” - CSEA

This posting will close at 4 PM on
 Thursday, January 23, 2025

Dates/Times: Saturdays: February 22, Mar. 8, 15 and 22, 2025 (9:00 am – 1:30 pm)
Location: BOE Auditorium and Newburgh Free Library

To create a “brave and safe space” and develop a McKinney-Vento resource toolkit for scholars and caregivers to grow in self-awareness and how to implement strategies and tools which facilitate self-regulation in order to support their social, emotional, and physical well-being regardless of their current situation.

Applicants MUST hold NYS Certification in the area they are applying*

Title	# of staff needed	Miscellaneous Info: (requirements)
CSEA	1-Homeless Liaison Coordinator; 1 Sub – (May be Parent Coordinator) May be shared.	Oversees the general/day-to-day operations of Project Hope (recruitment, outreach, attendance, programming, impact of program) Knowledge of the McKinney-Vento Act Knowledge of supports for McKinney-Vento scholars and families. Preference will be given to CSEA members who have worked this program in the past, are familiar with McKinney Vento and family and community engagement at the Elementary level.
CSEA	1-Clerical; 1 Sub	Ensures that all necessary materials are available for each session, make copies, phone calls to parents and provides general clerical support to meet program needs.

Funding Source: Federal

Positions will depend on student enrollment/attendance. This is an expanded learning opportunity designed to provide academic support to our K-5 scholars. This program is funded by the ARP HCY grant and it is contingent upon final approval and availability of funding from the NYS Education Department

Orientation: TBD

Compensation: As per the hourly rate according to the CSEA Collective Bargaining Agreement.

NOT TO EXCEED : (Homeless Liaison Coordinator or Parent Coordinator) 5.5 HOURS PER WEEK
NOT TO EXCEED: (Clerical) 5 HOURS PER WEEK

- **Internal candidates** must respond online through the District’s website, under the “DISTRICT” tab, under “Employment with the District” Click on ‘APPLY’ alongside of the posting.

Paper applications will not be accepted. **PLEASE DO NOT EMAIL Ms. Leimer directly**

_MEL: sb