



Dr. Jackielyn Manning Campbell Superintendent of Schools

Ms. Onyx Peterson	Deputy Superintendent
Dr. Elisa Correa-Soto	Asst. Superintendent, Secondary Curriculum & Instruction
Dr. Natasha Freeman-Mack	Asst. Superintendent, Student Support Services
Ms. Marcie Heywood	Asst. Superintendent, PRE K - 2
Ms. Genieve Holder	Asst. Superintendent, Human Resources
Mr. Joseph McGrath	Asst. Superintendent, Chief Information & Data Officer
Dr. Shannon O'Grady	Asst. Superintendent, Elementary Curriculum & Instruction
Ms. Kimberly Rohring	Asst. Superintendent, Finance/Chief Financial Officer
Ms. Michelle Mc Kitty-Bromley	Asst. Superintendent, Exceptional Learners

DATE: January 7, 2026

MEMO: TO ALL BUILDINGS-PLEASE POST

FROM: Genieve Holder 
Assistant Superintendent for Human Resources

RE: **Anticipated Vacancy: Librarian III -Newburgh Free Library**

This posting will close at 4 pm on
Thursday, January 22, 2026
Revised to correct date

POSTING NUMBER: LIB3-002

****Librarian III position is Provisional and Contingent upon results of the Civil Service Exam when issued.**

DISTINGUISHING FEATURES OF THE CLASS:

The work involves overall responsibility for a major functional area of a library, such as Technical Services, Reference, Collection Development or Children's Services. The Librarian III has responsibility for coordination, administration and policy implementation for the assigned area to insure efficient operation. Work is performed under general supervision of the Library Director. Supervision is exercised over the work of subordinate professional, paraprofessional, clerical and volunteer personnel. Performs related work as required.

MINIMUM QUALIFICATIONS TO APPLY:

Master's Degree in Librarianship from a library school that is accredited by the American Library Association or recognized by the NYS Education Department as following accepted education practices and four years of professional library experience subsequent to receiving MLS.

SPECIAL REQUIREMENT FOR APPOINTMENT:

Possession of NYS Public Librarian's professional certificate.

A complete **job description** is **on** the District's website **www.newburghschools.org** under the '**DISTRICT**' tab/Employment with the District.

- **Internal applicants must** submit a current resume and letter of interest to:

Office of Human Resources, 124 Grand St. Newburgh, NY 12550 **OR** **FAX to: 563-3468**

- **External applicants & Certified Newburgh Substitute teachers** must respond via the OLAS Web Site (www.olajobs.org) on or before the above closing date.

PLEASE DO NOT EMAIL Ms. Holder directly.

GH:sp