


TBD
Dr. Elisa Correa-Soto
Dr. Shannon O'Grady
Ms. Marcie Heywood
Ms. Genieve Holder
Mr. Joseph McGrath
TBD
Ms. Kimberly Rohring
Dr. Natasha Freeman-Mack

Deputy Superintendent
Asst. Superintendent, Secondary Curriculum & Instruction
Asst. Superintendent, Elementary Curriculum & Instruction
Asst. Superintendent, PRE K - 2
Asst. Superintendent, Human Resources
Asst. Superintendent, Chief Information & Data Officer
Asst. Superintendent, Exceptional Learners
Asst. Superintendent, Finance/Chief Financial Officer
Asst. Superintendent, Chief Equity Officer

DATE: October 7, 2025

MEMO: TO ALL BUILDINGS – PLEASE POST

FROM: Genieve Holder 
Assistant Superintendent, Human Resources

RE: Vacancy(s) – Maintenance Worker

This posting will close at 4 PM on
Tuesday, October 21, 2025

At the present time the District has the following anticipated vacancies:

Position	Location	# Positions
Maintenance Worker (Shift 7:00 AM – 3:30 PM)	Buildings & Grounds	1

Minimum Qualifications: 2 years of experience in either general building maintenance, or one or more of the standard trades such as carpentry, landscaping, etc.; or any equivalent combination of experience and training. Valid appropriate class NYS Driver's License.

Funding Source: General Fund

- **Internal Applicants/Transfers:** Please submit a letter of interest to the Office of Human Resources, 124 Grand Street, Newburgh, NY, or FAX to 845-563-3468

Please use the '**Letter of Interest**' template found on the district's web-site (www.newburghschools.org) under the DISTRICT TAB/Employment with the District.

- **External applicants** must respond via the OLAS Web Site (www.olasjobs.org) on or before the above closing date.

GH:tc