

Ms. Onyx Peterson
Dr. Elisa Correa-Soto
Dr. Shannon O'Grady
Mr. Christopher Bayer
Ms. Mary Ellen Leimer
Mr. Joseph McGrath
Ms. Kimberly Rohring
Dr. Natasha Freeman-Mack

Deputy Superintendent
Asst. Superintendent, Secondary Curriculum & Instruction
Asst. Superintendent, Elementary Curriculum & Instruction
Asst. Superintendent, Exceptional Learners
Interim Asst. Superintendent, Human Resources
Asst. Superintendent, Chief Information & Data Officer
Asst. Superintendent, Finance/Chief Financial Officer
Asst. Superintendent, Chief Equity Officer

February 4, 2025

This posting will end at 4:00PM
on Friday, February 21, 2025

TO: ALL SCHOOLS – PLEASE POST

FROM: Mary Ellen Leimer 
Interim Assistant Superintendent for Human Resources

RE: Vacancy- Micro Computer Technician

At the present time, the District has the following anticipated vacancy:

POSTING NAME: MCTH-002

TITLE: Micro Computer Technician

MINIMUM QUALIFICATIONS: Either:

- A. Completion of a vocational or similarly acceptable course in electronics and four years' experience in the maintenance and repair of electronic equipment including microcomputers; or
- B. Possession of an associate's degree in electronics or related field and two years of experience as described above;
or
- C. An equivalent combination of training and experience as described above.

REQUIRED KNOWLEDGES, SKILLS ABILITIES & PERSONAL CHARACTERISTICS:

Thorough knowledge of electronic equipment repair and service; good knowledge of microprocessors, digital electronics, diagnostic equipment for microprocessor and related devices, microcomputers and their peripherals; skill in performing repair and maintenance on electronic equipment; ability to order and maintain supplies; ability to maintain electronic equipment in excellent operating condition; ability to follow oral and written directions; physical condition commensurate with the demands of the position.

A complete job description can be found on the District's website at www.newburghschools.org under the 'DISTRICT' tab/Employment with the District.

- **Internal applicants must** submit a current resume and letter of interest to:
Office of Human Resources, 124 Grand St. Newburgh, NY 12550 **OR** **FAX to: 563-3468**
- **External applicants & Certified Newburgh Substitute teachers** must respond via the OLAS Web Site (www.olasjobs.org) on or before the above closing date.

PLEASE DO NOT EMAIL Ms. Leimer directly.

MEL:tc