

**NEWBURGH**  
ENLARGED CITY SCHOOL DISTRICT

Dr. J. Manning Campbell

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Interim Asst. Superintendent, Secondary Curriculum & Instruction  
Asst. Superintendent, Exceptional Learners  
Asst. Superintendent, Human Resources  
Asst. Superintendent, Finance/Chief Financial Officer  
Asst. Superintendent, Chief Equity Officer

**TO: ALL SCHOOLS – PLEASE POST**  
**FROM: Michael McLymore**  
**Assistant Superintendent for Human Resources**  
**RE: Anticipated Vacancy- Part Time Micro Computer Technician**

This posting will close at 4 PM on  
Tuesday, November 29, 2022

At the present time, the District has the following part time anticipated vacancy:

**POSTING NAME: MCTH-NEW**

**TITLE: Part Time Micro Computer Technician**

**HOURS: 5:00 PM – 9:00 PM (Maximum of 20 hours per week)**

**MINIMUM QUALIFICATIONS: Either:**

- A. Completion of a vocational or similarly acceptable course in electronics and four years' experience in the maintenance and repair of electronic equipment including microcomputers; or
- B. Possession of an associate's degree in electronics or related field and two years of experience as described above;  
or
- C. An equivalent combination of training and experience as described above.

**REQUIRED KNOWLEDGES, SKILLS ABILITIES & PERSONAL CHARACTERISTICS:**

Thorough knowledge of electronic equipment repair and service; good knowledge of microprocessors, digital electronics, diagnostic equipment for microprocessor and related devices, microcomputers and their peripherals; skill in performing repair and maintenance on electronic equipment; ability to order and maintain supplies; ability to maintain electronic equipment in excellent operating condition; ability to follow oral and written directions; physical condition commensurate with the demands of the position.

A complete job description can be found on the District's website at [www.newburghschools.org](http://www.newburghschools.org) under the 'DISTRICT' tab/Employment with the District.

- **Internal applicants must** submit a current resume and letter of interest to:  
Office of Human Resources, 124 Grand St. Newburgh, NY 12550 **OR FAX to: 563-3468**
- **External applicants & Certified Newburgh Substitute teachers** must respond via the OLAS Web Site ([www.olasjobs.org](http://www.olasjobs.org)) on or before the above closing date.

Please do not email Mr. McLymore directly.  
MM: sb