

NEWBURGH

ENLARGED CITY SCHOOL DISTRICT

Dr. Lisa Buon

Acting Superintendent of Schools

Ms. Onyx Peterson
Ms. Mary Ellen Leimer
Dr. Elisa Correa-Soto
Dr. Shannon O'Grady
Mr. Christopher Bayer
Mr. Joseph McGrath
Ms. Kimberly Rohring
Dr. Natasha Freeman-Mack

Deputy Superintendent
Interim Associate Superintendent of Schools
Asst. Superintendent, Secondary Curriculum & Instruction
Asst. Superintendent, Elementary Curriculum & Instruction
Asst. Superintendent, Exceptional Learners
Asst. Superintendent, Chief Information & Data Officer
Asst. Superintendent, Finance/Chief Financial Officer
Asst. Superintendent, Chief Equity Officer

DATE: May 28, 2025

MEMO: TO ALL SCHOOLS-PLEASE POST

FROM: Mary Ellen Leimer
Interim Associate Superintendent for Schools

This posting will close at 4 PM on
Tuesday, June 10, 2025

RE: Anticipated Internal Posting – NY GEAR UP – Chaperone – Ithaca College

Trip Dates: June 28, 2025 7am-10pm
June 29, 2025 7am-10pm
June 30, 2025 4pm-10pm
July 01, 2025 4pm-10pm
July 02, 2025 4pm-9pm

***Individuals must hold valid NYS Certification for the position for which they are applying.**

Title	# of Positions	Miscellaneous Info: (requirements)
CSEA-GEAR	1-GEAR UP Coordinator	GEAR UP Coordinator to attend GEAR UP program, prior experience attending the Summer Academy in Ithaca with students and is familiar with the focus of College and Career readiness within the Gear UP grant.

Funding Source: NY GEAR UP Grant

All positions are contingent upon enrollment and funding.

GEAR UP COORDINATOR REMUNERATION: As per the hourly rate.

NOT TO EXCEED: 7 Hours per day over the daily contractual hours on June 30th, July 1st & July 2nd.

Internal candidates must respond online through the District's website, under the "DISTRICT" tab, under "Employment with the District" Click on 'APPLY' alongside the posting.

Paper applications will not be accepted. **PLEASE DO NOT EMAIL Ms. Leimer directly**

MEL: tc