

NEWBURGH

ENLARGED CITY SCHOOL DISTRICT

Dr. J. Manning Campbell

Superintendent of Schools

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Ms. Andrea Moriarty
Dr. Kathleen Farrell
Mr. Christopher Bayer
Mr. Michael McLymore
Ms. Onyx Peterson
Ms. Kimberly Rohring
Dr. Natasha Freeman-Mack

Deputy Superintendent
Asst. Superintendent, Elementary Curriculum & Instruction
Asst. Superintendent, Secondary Curriculum & Instruction
Asst. Superintendent, Exceptional Learners
Asst. Superintendent, Human Resources
Asst. Superintendent, Chief Information & Data Officer
Asst. Superintendent, Finance/Chief Financial Officer
Asst. Superintendent, Chief Equity Officer

DATE: December 4, 2023
MEMO: TO ALL SCHOOLS-PLEASE POST
FROM: Michael McLymore
Assistant Superintendent for Human Resources

This posting will close at 4 PM on
Wednesday, December 13, 2023
Re-Post

RE: Anticipated Internal Posting – NY GEAR UP – Site Facilitators – NSAA Unit Members- Principals & Assistant Principals

NY GEAR UP

This program is to provide support for students beginning in 8th grade to become college and career ready. The objective is to provide tutoring, afterschool and in-school support, workshops and symposiums, college tours, and organizational skills to support graduation from High School and increase students entering college.

Anticipated Program Days/Hours: January 2024 – June 2024 / Work is to be performed outside of the contractual day.

PROGRAM	# POSITIONS	Locations	Miscellaneous
NY GEAR UP	1-Site Facilitator (NSAA Members – Principals and Assistant Principals (Positions may be shared)	1 -Site Facilitator for HMS	Preference will be given to an administrator in the site building who is familiar with the 8 th grade students at the site.

Duties and Responsibilities:

- Serves as the school facilitator of the NECSD NY Gaining Early Awareness and Readiness for Undergraduate Programs (NYGear Up) program providing school oversight and technical assistance.
- Coordinates and supervises student programming after school.
- Collaborates with the program facilitator and other school facilitators to develop and implement NYGEAR Up programming.
- Designs and coordinates NYGEAR Up programming during the school year and summer months based on student and school needs and in compliance with grant.
- Maintains school programmatic data and collaboratively evaluates effectiveness in a quantifiable way including student academic growth outcomes.
- Collaborates with district and school facilitators to make data informed programmatic decisions.
- Participates in professional development activities required by NYGEAR Up.

Requirements: Must be a current NECSD NSAA Member

Funding Source: NY GEAR UP Grant

REMUNERATION: Stipend of \$5,500.00 (pro-rated)

NOT TO EXCEED: \$5,500.00 per NSAA Member (Site Facilitator)

Internal candidates must respond online through the District's website, under the "DISTRICT" tab, under "Employment with the District" Click on 'APPLY' alongside of the posting.

Paper applications will not be accepted. **PLEASE DO NOT E-MAIL Mr. McLymore directly** MM: sb