



Ms. Onyx Peterson

Acting Superintendent of Schools

TBD

Dr. Elisa Correa-Soto

Dr. Shannon O'Grady

Ms. Marcie Heywood

Ms. Genieve Holder

Mr. Joseph McGrath

TBD

Ms. Kimberly Rohring

Dr. Natasha Freeman-Mack

Deputy Superintendent

Asst. Superintendent, Secondary Curriculum & Instruction

Asst. Superintendent, Elementary Curriculum & Instruction

Asst. Superintendent, PRE K - 2


Asst. Superintendent, Human Resources

Asst. Superintendent, Chief Information & Data Officer

Asst. Superintendent, Exceptional Learners

Asst. Superintendent, Finance/Chief Financial Officer

Asst. Superintendent, Chief Equity Officer

DATE: July 29, 2025
MEMO: TO ALL SCHOOLS-PLEASE POST
FROM: Genieve Holder 
Assistant Superintendent, Human Resources

This posting will close at 4:00PM
Friday, August 1, 2025.

Not holding to the 10 days

Revised

RE: Internal Posting – **National Night Out – CSEA**

Revised to update staff needed

Dates/Times: August 5, 2025 (4:00 PM – 8:00 PM)

Title	# of staff needed	Miscellaneous Info: (requirements)
CSEA-CPI-EP	5-Coordinator of Parent Involvement and/or Gear Up Event Planner	CSEA staff (Parent Coordinators, GEAR UP Event Planners), are needed to support set up/breakdown of the Newburgh National night out supporting the district in the community in 3 different locations. Preference will be given to any staff who has supported this work in the past.
CSEA-CLER	1-Clerical	CSEA staff (clerical) are needed. Preference will be given to clerical staff who has supported this work in the past.
CSEA	1- Buildings & Grounds Staff	Building and grounds personnel - Preference will be given to personnel who have supported the set up and breakdown in the past.

Funding Source: MBK Grant

Positions will depend on funding from the MBK Grant.

Compensation – As per the hourly rate according to the CSEA Collective Bargaining Agreement.

NOT TO EXCEED 6 HOURS

- **Internal candidates** must respond online through the District's website, under the "DISTRICT" tab, under "Employment with the District" Click on 'APPLY' alongside of the posting.

Paper applications will not be accepted. **PLEASE DO NOT EMAIL Ms. Holder directly**

GH: tc