NEWBURGH
ENLARGED CITY SCHOOL DISTRICT

Dr. Jackielyn Manning Campbell Superintendent of Schools

Ms. Onyx Peterson Deputy Superintendent
Dr. Elisa Correa-Soto Asst. Superintendent, Secondary Curriculum & Instruction
Dr. Natasha Freeman-Mack Asst. Superintendent, Student Support Services
Dr. Madeline Diamond Asst. Superintendent, Human Resources
Mr. Joseph McGrath Asst. Superintendent, Chief Information & Data Officer
Dr. Shannon O'Grady Asst. Superintendent, Elementary Curriculum & Instruction
Ms. Kimberly Rohring Asst. Superintendent, Finance/Chief Financial Officer
Ms. Michelle Mc Kitty-Bromley Asst. Superintendent, Exceptional Learners

DATE: November 6, 2026

This posting will close at 4 PM on Thursday, November 19, 2026

MEMO: TO ALL BUILDINGS-PLEASE POST

FROM: Dr. Madeline Diamond
Assistant Superintendent of Human Resources

RE: Internal Posting – **Anticipated**: **Parents Night Out- CSEA**

The Parents Night Out supports students in K-5 with enrichment opportunities.

Anticipated Program Dates: December 2026- May 2027
Times: 5:30 PM – 8:30 PM
Dates: December 17, 2026, February 25, April 29, May 20, 2027

Please note: Anticipated Program contingent upon student attendance- any inclement weather or snow dates will not be made up.

Applicants MUST hold NYS Certification in the area they are applying*

Title	# of staff needed	Miscellaneous Info: (requirements)
CSEA-SMON	2 -School Monitors	Not to exceed 4 hours per session offering: Dates are: 12/17, 2/25, 4/29 & 5/20
CSEA-PC	4 – Parent Coordinators	Preferences will be given to current parent coordinators who have worked some iteration of evening programming in the NECSD. Not to exceed 4.5 hours per session offering: Dates are: 12/17, 2/25, 4/29 & 5/20

Funding Source: Title 1 & MBK Grant

Orientation Dates & Times: TBD

REMUNERATION: (SCHOOL MONITORS & PARENT COORDINATORS) As per the hourly rate according to the CSEA Collective Bargaining Agreement.

NOT TO EXCEED: (SCHOOL MONITORS) 4 HOURS PER SESSION OFFERING
NOT TO EXCEED: (PARENT COORDINATORS) 4.5 HOURS PER SESSION OFFERING

Internal candidates must respond online through the District's website, under the "DISTRICT" tab, under "Employment with the District" Click on 'APPLY' alongside the posting.

Paper applications will not be accepted

PLEASE DO NOT E-MAIL directly to Dr. Diamond

MD:sp