Dr. Jackielyn Manning Campbell Superintendent of Schools

NEWBURGH
ENLARGED CITY SCHOOL DISTRICT

Ms. Onyx Peterson	Deputy Superintendent
Dr. Elisa Correa-Soto	Asst. Superintendent, Secondary Curriculum & Instruction
Dr. Natasha Freeman-Mack	Asst. Superintendent, Student Support Services
Dr. Madeline Diamond	Asst. Superintendent, Human Resources
Mr. Joseph McGrath	Asst. Superintendent, Chief Information & Data Officer
Dr. Shannon O'Grady	Asst. Superintendent, Elementary Curriculum & Instruction
Ms. Kimberly Rohring	Asst. Superintendent, Finance/Chief Financial Officer
Ms. Michelle Mc Kitty-Bromley	Asst. Superintendent, Exceptional Learners

DATE: November 6, 2026

This posting will close at 4:00PM on Thursday, November 19, 2026

MEMO: TO ALL SCHOOLS-PLEASE POST

FROM: Dr. Madeline Diamond
Assistant Superintendent of Human Resources

RE: **Internal Posting -- McKinney Vento Part-Time Driver**

Time Frame: November 2026 – July 2027
Times: TBD

***Work is to be performed outside of the contractual work day.**

Title	# of staff needed	Miscellaneous Info: (requirements)
Part Time Driver	1 or 2 – Cleaner/Custodian/Sr. Custodian or PT Cleaner/Messenger (Position may be shared)	Seeking a part-time driver to support the retrieval of food for our school pantries/backpack program and Bodega at NFA Main and Meadowhill. Responsible for picking up and delivering food and supplies from the Regional Food Bank of the Hudson Valley, located at 580 NY-416, Montgomery, NY, to Regal Bag NECSD Foodbackpack workspace located at 175 Front St. Newburgh, NY and supporting delivery of food bags to the 15 schools within the NECSD. Help to maintain a clean workspace by removing cardboard/trash on a weekly basis **Valid driver's license: a Commercial Driver's License (CDL) may be required to operate larger or specialized vehicles. Clean driving record.** The ability to lift and carry up to 50 lbs, and the ability to operate a pallet jack and lift gate. Work to be done outside of contractual hours. **Not to exceed 6 hours per week.**

Funding Source: McKinney Vento Grant

Compensation – **As per the hourly rate according to the CSEA Collective Bargaining Agreement.**

Not to exceed: 6 hours per week per position

Internal candidates must respond online through the District's website, under the "DISTRICT" tab, under "Employment with the District" Click on 'APPLY' alongside the posting.

Paper applications will not be accepted

PLEASE DO NOT EMAIL Dr, Diamond directly

MD:sp