

**NEWBURGH**  
ENLARGED CITY SCHOOL DISTRICT

**Dr. Jackielyn Manning Campbell Superintendent of Schools**

**Mr. Ed Forgit**  
**Ms. Andrea Moriarty**  
**Mr. Christopher Bayer**  
**Mr. Michael McLymore**  
**Ms. Onyx Peterson**  
**Ms. Kimberly Rohring**  
**Dr. Natasha Freeman-Mack**

Deputy Superintendent  
Asst. Superintendent, Elementary Curriculum & Instruction  
Asst. Superintendent, Exceptional Learners  
Asst. Superintendent, Human Resources  
Asst. Superintendent, Chief Information & Data Officer  
Asst. Superintendent, Finance/Chief Financial Officer  
Asst. Superintendent, Chief Equity Officer

DATE: July 12, 2024  
MEMO: TO ALL BUILDINGS-PLEASE POST  
FROM: Michael McLymore  
Assistant Superintendent of Human Resources  
RE: **Anticipated Vacancy (ies) -ESYP Regents Prep- Extra Earnings  
Position- Typists or Sr. School Office Managers**

This posting will close at 4 PM on  
Friday, July 26, 2024

**Anticipated Program Dates: July 15, 2024 – August 20, 2024**

**At the present time the District has the following anticipated internal vacancy:**

POSTING NAME	# OF POSITIONS	INFORMATION
REG-EX EARN	1 – Typist or Sr. School Office Manager	Not to exceed 5 hours per day or the 6-week time period. Must have prior experience with Regents preparation. Work is to be performed after the contractual work day.

**Funding Source: General Fund**

- **Internal candidates** must respond online through the District’s website, under the “DISTRICT” tab, under “Employment with the District” Click on ‘APPLY’ alongside of the posting.

MM:tc