



Ms. Onyx Peterson
Dr. Elisa Correa-Soto
Dr. Natasha Freeman-Mack
Ms. Marcie Heywood
Ms. Genieve Holder
Mr. Joseph McGrath
Dr. Shannon O'Grady
Ms. Kimberly Rohring
Ms. Michelle Mc Kitty-Bromley

Deputy Superintendent
Asst. Superintendent, Secondary Curriculum & Instruction
Asst. Superintendent, Student Support Services
Asst. Superintendent, Pre K - 2
Asst. Superintendent, Human Resources
Asst. Superintendent, Chief Information & Data Officer
Asst. Superintendent, Elementary Curriculum & Instruction
Asst. Superintendent, Finance/Chief Financial Officer
Asst. Superintendent, Exceptional Learners

DATE: April 8, 2026
MEMO: TO ALL SCHOOLS-PLEASE POST
FROM: Genieve Holder (GH) Assistant Superintendent of Human Resources
RE: CSEA – School Lunch Managers -2026-2027 SY

This posting will close at 4:00PM on Tuesday, April 21, 2026

At the present time the District has the following anticipated vacancies:

Table with 4 columns: Posting Name, Title, Location, Requirements. Row 1: SML2627, School Lunch Managers, District, Transfers or *Provisional

Funding Source: Cafeteria Fund

*School Lunch Manager positions are Provisional and Contingent upon results of the Civil Service Exam when issued.

ACCEPTABLE EXPERIENCE AND TRAINING:

Three years of satisfactory experience in institution, hotel or restaurant food service, involving large quantity food service.

FOR PROMOTION:

Permanent status with the Newburgh Enlarged City School District as follows;

- A. 1 Year as a Cook Manager, OR
B. 2 Years as a Cook

A complete job description can be found on the District's website at www.newburghschools.org under the 'DISTRICT' tab/Employment with the District.

- Internal applicants must submit a current resume and letter of interest to: Office of Human Resources, 124 Grand St. Newburgh, NY 12550 OR FAX to: 563-3468
External applicants & Certified Newburgh Substitute teachers must respond via the OLAS Web Site (www.olasjobs.org) on or before the above closing date.

PLEASE DO NOT E-MAIL directly to Mrs.Holder.

GH:tc