

Ms. Onyx Peterson	Deputy Superintendent
Dr. Elisa Correa-Soto	Asst. Superintendent, Secondary Curriculum & Instruction
Dr. Natasha Freeman-Mack	Asst. Superintendent, Student Support Services
Ms. Marcie Heywood	Asst. Superintendent, Pre K - 2
Ms. Genieve Holder	Asst. Superintendent, Human Resources
Mr. Joseph McGrath	Asst. Superintendent, Chief Information & Data Officer
Dr. Shannon O'Grady	Asst. Superintendent, Elementary Curriculum & Instruction
Ms. Kimberly Rohring	Asst. Superintendent, Finance/Chief Financial Officer
Ms. Michelle Mc Kitty-Bromley	Asst. Superintendent, Exceptional Learners

DATE: January 23, 2026

TO: TO ALL BUILDINGS- PLEASE POST

FROM: Genieve Holder 
Assistant Superintendent of Human Resources

RE: **INTERNAL Vacancy (ies) – The Horizon Project Student Engagement Afterschool Support Program**
-CSEA

This posting will close at 4PM on
Wednesday, February 4, 2026

Anticipated Time Frame: February 2026 – June 2026

Days/Hours: Tuesday and Thursday (2:30 PM – 4:30 PM)

Location: Newburgh Free Academy

The Horizon Project Student Engagement Afterschool Support Program:

The primary goal of the Horizon Project School Engagement Program is to mitigate the educational disruptions caused by housing instability and ensure every participating student has a clear, supported path to high school graduation and post-secondary success.

At the present time the district has the following **anticipated** vacancy (ies):

Title	# of staff needed	Program	Miscellaneous Info: (requirements)
HP-CPCL	3-Coordinator of Parent Involvement or Community Liaison	The Horizon Project Student Engagement Afterschool Support Program	Serves as a consistent point of contact, helping students navigate school bureaucracy, obtain transcripts, and access extracurriculars while providing social-emotional coaching Commitment to a low-barrier, high -support" service model Ability to maintain relationship continuity, knowledge of McKinney-Vento rights, including full and partial credit accrual, and the removal of barriers to graduation. Preference will be given to a parent coordinator or community liaison.
HP-HOM	1-Homeless Liaison	The Horizon Project Student Engagement Afterschool Support Program	Serves as the planner and point of support for the staff who are providing the engagement support to the McKinney Vento students. This person will travel between the 3 campuses to provide the needed support and ensure the staff are meeting with the McKinney Vento students. Preference will be given to someone with experience and /or who is a McKinney Vento liaison, and who possesses a commitment to a low-barrier, high -support" service model and has an ability to maintain relationship continuity, knowledge of McKinney-Vento rights

Funding Source: Federal-Mckinney-Vento Grant

REMUNERATION: As per the hourly rate according to the CSEA Collective Bargaining Agreement.

NOT TO EXCEED: 5 hours per week per position

ORIENTATION: TBD

Positions will depend on student enrollment/attendance and contingent upon funding.

Internal candidates must respond online through the District's website, under the "DISTRICT" tab, under "Employment with the District" Click on 'APPLY' alongside of the posting.

PLEASE do not email Ms. Holder. Paper applications will not be accepted. Minority/Bilingual Candidates encouraged to apply.

GH:sp