


DATE: March 28, 2025

This posting will close at 4 PM on
Friday, April 11, 2025

MEMO: TO ALL SCHOOLS-PLEASE POST

FROM: Mary Ellen Leimer 
Interim Associate Superintendent of Schools

RE: INTERNAL POSTING – **Unlimited Horizons Testing- Clerical & Security**

(Applicants must hold NYS Certification in the area they are applying)

Posting Name	Positions	Dates
Unlimited Horizons Interview Process	(1) Clerical (2) Security	April through June 2025

Candidates are expected to have prior experience with cognitive abilities testing, and understanding of Gifted and Talented Education. Preference will be given to staff at the building location.

Funding Source: General Fund

REMUNERATION: As per the hourly rate according to the CSEA Collective Bargaining Agreement.

NOT TO EXCEED: 20 HOURS TOTAL PER POSITION

- **Internal candidates** must respond online through the District’s website, under the “DISTRICT” tab, under “Employment with the District” Click on ‘APPLY’ alongside of the posting.

PLEASE DO NOT email your letter of interest directly to Ms. Leimer

MEL: sb