

***Late Arrival and Early Dismissal***

The Board of Education believes that it is necessary that a pupil be in attendance throughout the school day in order to benefit fully from the educational program of the District. The Board of Education recognizes, however, that from time to time compelling circumstances will require that a pupil be late to school or dismissed before the end of the school day.

As agent responsible for the education of the children of this District, the Board shall require that the school be notified in advance of such absences by written request of the pupil's parent, which shall state the reason for the tardiness or early dismissal. The principal shall determine which reasons are justified. In the case of high school pupils assigned to a last period study hall, they may be excused from that period provided that the parent or adult pupil has so notified the school in advance. Pupils who so choose must leave the school grounds.

No minor pupil shall be permitted to leave the school before the close of the school day unless met in the school office by a parent or a person authorized by the parent to act in their behalf on a list duly submitted by the parent(s). A pupil may not be released to a person who has not been listed by a parent unless, in the opinion of the principal, an emergency exists and the parents have assented to the release.

If one parent has been awarded custody of a pupil in a divorce settlement, the parent in custody must inform the school of any change in limitations in the rights of the non-custodial parent. Absent such notice, the school will presume that the pupil may be released into the care of the parent(s) or guardian designated in its records.

The Superintendent shall prepare regulations advising the parents or guardians of each minor pupil in this district of their right to submit annually a list of persons into whose custody their child may be released. Provisions should be made to permit parental updating of said list at any time during the school year.