NECSD Vacation Request Form 2021-2022

Name:									Date:							
Reporting Location:									Title:							
"Circle" the days you intend to use as vacation on the calendar below. Prior approval is required for all																
<u>vacation days</u> , so <u>please plan accordingly</u> . Return to immediate supervisor for approval. Please <u>DO NOT</u> call the tape for vacation days. Unapproved vacation time may be charged against sick time or result in																
									ma	y be	cha	rged	l aga	ains	t sick time or result in	
loss	s of	рау.	"H′	' ind	icat	es a	district holiday for that da	ıy.								
July 2021							Holidays are built into calendar	January 2022 Holidays are built into calendar								
S	M	Т	W	T	F	S		S	M	Т	W	T	F	S		
4	5	6	7	8	9	10		9	3 10	4 11	5 12	6 13	7 14	8 15		
11	12	13	14	15	16	17		16	Н	18	19	20	21	22		
18	19	20	21	22	23		# of Days taken	23	24	25	26	27	28	29	# of Days taken	
25	26	27	28	29	30	31	Balance of days	30	31	<u> </u>					Balance of days	
		lug	ust	202	1		•	February 2022								
S	М	T	W	Т	F	S		S	M	Т	W	T	F	S		
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8 15	9 16	10 17	11 18	12 19	13 20	14 21		13	7 14	8 15	9 16	10 17	11 18	12 19		
22	23	24	25	26	27	28	# of Days taken	20	Н	Н	Н	Н	Н	26	# of Days taken	
29	30	31						27	28						Balance of days	
	Se	ptei	nbe	r 20	021				ı	Mar	ch 2	2022	2			
S	М	Т	W	Т	F	S		S	M	Т	W	Т	F	S		
			1	2	3	4				1	2	3	4	5		
5 12	13	14	8 15	9 H	10 17	11 18		13	7 14	8 15	9 16	10 17	11 18	12 19		
19	20	21	22	23	24	25		20	21	22	23	24	25	26		
26	27	28	29	30			# of Days taken	27	28	29	30	31			# of Days taken	
							Balance of days								Balance of days	
	0	cto	ber	202	21					Apı	ʻil 2	022				
S	М	Т	W	Т	F	S		S	M	Т	W	Т	F	S		
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17	18	19	20	21	22	23		17	18	19	20	21	22	23		
24	25	26	27	28	29	30	# of Days taken	24	25	26	27	28	29		# of Days taken	
31			_				Balance of days								Balance of days	
	No	ver	nbe	r 20)21		-			Ma	y 20)22			-	
S	М	Т	W	Т	F	S		S	M	Т	W	T	F	S		
_	1	2	3	4	5	6		1	2	Н	4	5	6	7		
7 14	8 15	9 16	10 17	18	12 19	13 20		8 15	9 16	10 17	11 18	12 19	13 20	14 21		
21	22	23	24	Н	Н	27		22	23	24	25	26	27	28		
28	29	30					# of Days taken	29	Н	31					# of Days taken	
	<u> </u>						Balance of days			<u> </u>		000			Balance of days	
	De	cer	nbe	r 20)21		-			Jur	ie 2	022			_	
S	M	Т	W	T	F	S		S	M	T	W	T	F	S		
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19	20	21	22	23	Н	25	# of Days taken	19	Н	21	22	23	24	25	# of Days taken	
26	Н	Н	Н	Н	Н		Balance of days	26	27	28	29	30			Balance of days	
			<u> </u>						<u> </u>	<u> </u>						
Ap	prov	ved	by:								Dat	e: _				