**Replies must be received in the Office of Human Resources by 4PM on the closing date of Friday, July 28, 2017. (not holding to ten days)**

DATE: July 18, 2017

MEMO: TO ALL BUILDINGS-PLEASE POST

FROM: Michael McLymore

 Assistant Superintendent for Human Resources

RE: **Anticipated Vacancies – September 1, 2017**

**\*Applicants MUST hold NYS Certification in the area they are applying\***

|  |  |
| --- | --- |
| **Posting Name** | **Certification Area\*** |
| PE-ELEM | Physical Education |
| F&CS-HOME | Family & Consumer Science or Home Economics |
| PSYC-BIL | School Psychologist; with Bilingual Ext. preferred |

* **Transfer requests must** submit a current resume and letter of interest to:

 Office of Human Resources, 124 Grand St. Newburgh, NY 12550, **OR FAX to: 563-3468**

* **Certified Newburgh Substitute Teachers MUST RESPOND VIA OLAS Web Site (**[**www.olasjobs.org**](http://www.olasjobs.org)**) include posting name, on or before the above closing date.**
* **External applicants** must respond via the OLAS Web Site **(**[**www.olasjobs.org**](http://www.olasjobs.org)**)** on or before the above closing date.
* ***PLEASE DO NOT E-MAIL Mr. McLymore directly*** –**letters of interest** **form** may be found on the District’s website under the “EMPLOYMENT TAB”

Your Logo Here or delete this text

MM: tc