Remote Learning Plan 2.0

Addendum to Family Guidebooks for Reopening Schools

2021

Operation
REOPEN

NEWBURGH ENLARGED CITY SCHOOL DISTRICT

Remote Learning Plan
Addendum to Family Guidebooks for Reopening Schools

The Newburgh Enlarged City School District is continuing distance learning experiences for 12,000 scholars with the purpose of continuing their education for the 2020-21 school year. COVID -19 has forever changed the educational landscape in the United States. However, our earlier investments in technology devices, infrastructure, professional development for faculty and staff have prepared us to continue to offer PreK-12 virtual learning experiences.

NECSD is required by the Governor's office to provide information on the remote learning component of the reopening plan. As indicated in the **Family Guidebook to Reopening Schools** NECSD will begin the 2020-21 school year in a remote learning environment. Similar to the Spring, the district will be using technology, including Chromebooks and Google Classroom to support remote learning.

Chromebooks
All students Pre-K through 12th grade will have Chromebooks to support learning at home. During the 19-20 school year, most students had personal Chromebooks. For 202-21 students Pre-K through 2nd, as well as any new entrants, will receive devices. Please refer the Device Deployment Plan on page 20 of the **Family Guidebook to Reopening Schools** with how you can pick up a device for your child. **Also refer back to the district website often for updates on when Chromebooks will be available for pick up.**

Google Classroom & Seesaw
The primary place where your child will receive instruction and educational materials is through Google (*Google Classroom(s) and student Gmail*) or Seesaw (Prek-2). These applications, in addition to other useful applications, can be found on the **Launchpad** section of the district's website. The link to your child's Google Classroom site will be sent by email from their teacher.

Students should be encouraged to access their Email through Launchpad *Classlink.*

Google's Tech Toolkit For Families
Google Jr. Training Series
Seesaw Introduction for Families

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Daily Schedule/Routine
Your child should login to the Google Classroom or Seesaw site developed by their teacher each morning by 9:00 a.m. Students will experience a combination of synchronous and asynchronous lessons and activities. During the remote learning phase (Phase I), **all school days begin with a synchronous (live) lesson beginning at 9:00 a.m.** Live lessons will be videotaped by teachers and posted on the Google Classroom for students who may be unable to participate at the scheduled time of synchronous instruction. Additionally, teachers will send asynchronous assignments via email, SMS/Texting Tools, SeeSaw (PreK-2), Google Classroom or other approved platforms determined by the educator to support daily instruction.

Communication
During this virtual learning experience parents, guardians and students will be able to contact building administrators, teachers, instructional technology facilitators, school counselors, social workers, and school psychologists to ask questions, request passwords, or schedule virtual appointments as they would during regular school operations. Parents should continue to supervise student work and students are still expected to complete their assignments according to due dates and timelines provided by the teacher. **Please use this link to find the contact information for the building/s your child attends.**

Attendance
Attendance will be taken daily. Students are expected to attend all virtual classes and participate in all aspects of learning. Attendance and engagement in the synchronous and asynchronous learning portion of a student's schedule will be monitored. Grades will be assigned for virtual learning and the academic progress of our students will be monitored by their teachers.

Virtual attendance will be recorded based on: A student being in the LIVE synchronous Google Classroom **OR** watching the asynchronous recorded video of the teacher's posted lesson **AND** completing the activity associated with the day's lesson.
- ❏ **Elementary students** who login at 9:00 am and participate in learning activities throughout the day will be marked present.
- ❏ **Secondary students** must follow their remote schedule and attendance will be taken for each period of the day.
- ❏ **Students who cannot participate** in the synchronous portion may watch recorded lessons created by the teacher posted in the Google Classroom and submit the assignment by 11:59 p.m.
- ❏ in order to be marked present for the day.

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Digital Etiquette

Students are expected to maintain appropriate behavior when meeting with teachers remotely. Students must respect the privacy of other participants for remote learning. Audio or video of live recording of lessons or the taking of screenshots of you or peers is a violation of our acceptable use agreement and the code of conduct. Please review the following documents that outline these restrictions:

Technology Acceptable Use Policy and **Student Code of Conduct. (Code of Conduct SPANISH)**

Technology Resources for Students in a Virtual Setting

Links for technology resources used during instruction can be accessed through Classlink on the district website. Additionally, all district supported technology resources can be accessed through the following link:

 Software Resources Live Document

You must communicate any technology concerns to the Technology Help Desk by either email to **helpdesk@necsd.net** or calling the Help Desk Phone Number: (845) 568-6540. You may also contact the Instructional Technology Facilitator or Microtechnology Specialist in your child's building for additional support. **Use this link to view a list of all ITF's and their contact information.**

Equity

State Education guidance requires NECSD to ensure all students are provided equitable access to rigorous learning opportunities. During remote learning, NECSD will maintain highly rigorous instruction in all classes. Additionally there will be assurances for NFA students to have access to Advanced Placement, Early College classes, PTECH, and CTE coursework. Hotspots will be provided to families who are unable to access the internet. Additionally paper learning packets will be provided to families who are not in a situation to access technology, even with the use of a hotspot and/or device. These packets will be distributed at the food sites. If you cannot access technology and are in need of learning packets, please contact your building principal to arrange for this.

Commonly Used Terms for Remote Learning

There are a range of key terms used during remote learning. These include synchronous and asynchronous learning, hybrid and remote learning, among other learning terms. **Please use this link to familiarize yourself with these commonly used terms.**

Building Contact Information

Faculty & Staff Directory Please use this directory to find specific contacts throughout the district. You will need to change the school with the dropdown menu.

Balmville Elementary School
Address: 5144 Rte. 9W , Newburgh, NY 12550
Phone: (845) 563-8550
Principal: Lisa Buon
Asst. Principal: Rhode Octobre-Cooper

Fostertown School
Address: 364 Fostertown Road, Newburgh, NY 12550
Phone: (845) 568-6425
Principal: Joseph Duffy
Asst. Principal: Isabela Santiago

Gardnertown Leadership Academy
Address: 6 Plattekill Turnpike, Newburgh, NY 12550
Phone: (845) 568-6400
Principal: Danny Dottin
Asst. Principal: Marcie Heywood

GAMS Tech School
Address: 300 Gidney Avenue, Newburgh, NY 12550
Phone: (845) 563-8450
Principal: Una Miller
Asst. Principal: Jeanette Logerfo

Horizons-on-the-Hudson Magnet School
Address: 137 Montgomery Street, Newburgh, NY 12550
Phone: (845) 563-3725
Principal: Robert Glowacki
Asst. Principal: Karriem Bunce

Meadow Hill GEM School
Address: 124 Meadow Hill Road, Newburgh, NY 12550
Phone: (845) 568-6600
Principal: Scott Prokosch
Asst. Principals:
Janavette Urena
Nieves Cacho
Laura Russell

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Building Contact Information

New Windsor School
Address: 175 Quassaick Avenue, New Windsor, NY 12553
Phone: (845) 563-3700
Principal: Dennis Camt
Asst. Principal: Christopher Lee

Temple Hill Academy
Address: 525 Union Avenue, New Windsor, NY 12553
Phone: (845) 568-6450
Principal: Ventura Lopez
Asst. Principals:
Ivelisse Rodriguez
Maria Pearson
Ellen Helgans

Vails Gate STEAM Academy
Address: 400 Old Forge Hill Road, New Windsor, NY 12553
Phone: (845) 563-7900
Principal: Ciria Briscoe-Perez
Asst. Principal: Eileen Cruz

Pre-K Center
Address: 300 Gidney Avenue, Newburgh, NY 12550
Phone: (845) 568-6730
Principal: Tara Marshall

Heritage Middle School
Address: 405 Union Avenue, New Windsor, NY 12553
Phone: (845) 563-3750
Principal: Lynnette Brunger
Asst. Principals: Shaneequa Cameron
Jessica Layne
Carlos Santiago

South Middle School
Address: 33-63 Monument Street, Newburgh, NY 12550
Phone: (845) 563-7000
Principal: Chante Brooks
Asst. Principals: Vincent Brancato
Gillian Matos
Arlene Deida-Almodovar

Building Contact Information

[Newburgh Free Academy](#)
Address: 201 Fullerton Avenue (Main)
301 Robinson Avenue (North)
39 West Street (West), Newburgh, NY 12550
Phone: 563-5400 (M)| 563-8400 (N) | 568-6560 (W)

Principals:
Edgar Glascott (Acting) / Matteo Doddo

Assistant Principals:

Main
Susan Valentino
Roberto Cruz
Carolyne Monereau-St. Louis
Michael Ragusa
Robert Shust
Katiana Simon
Matthew Spellman

North
Rafael Vasquez
Rachel Schuyler
Kevin Rothman (P-TECH House Principal)

West
Ebony Clark

Evening:
Sandra Wood (Night-House Principal)

School ITF Contact List

SCHOOL/ITF FACILITATOR	CONTACT
Balmville Karen Molfese, Instructional Tech. Facilitator Jim Niblo, Micro Computer Technician	kmolfese@necsd.net jbiblo@necsd.net
Horizons Shaun Merritt-Scott, Instructional Tech. Facilitator Jim Niblo, Micro Computer Technician	smerritt@necsd.net jniblo@necsd.net
Fostertown Shaun Merritt-Scott, Instructional Tech. Facilitator Kenny Cummings, Micro Computer Technician	Smerritt@necsd.net kcummings@necsd.net
Gardnertown Karen Molfese, Instructional Tech. Facilitator Kenny Cummings, Micro Computer Technician	kmolfese@necsd.net kcummings@necsd.net
GAMS Helen Zoutis, Instructional Tech. Facilitator Thomson Niblo, Micro Computer Technician	hzoutis@necsd.net tniblo@necsd.net
Meadow Hill John Blakley, Instructional Tech. Facilitator Malik Moore, Micro Computer Technician	jblakley@necsd.net mmoore@necsd.net
New Windsor Andrea Merrill, Instructional Tech. Facilitator Anthony Bruce, Micro Computer Technician	amerrill@necsd.net abruce@necsd.net
Temple Hill Dan Svarczkopf - Instructional Tech. Facilitator Thomas Maldarelli III, Micro Computer Technician	dsvarczkopf@necsd.net tmaldarelli@necsd.net
Vails Gate **Helen Zoutis, Instructional Tech. Facilitator** **Thomson Niblo, Micro Computer Technician**	hzoutis@necsd.net tniblo@necsd.net
Heritage Dan Olsen, Instructional Tech. Facilitator Wyatt Stevens, Micro Computer Technician	dolsen@necsd.net wstevens@necsd.net
South Middle William Antonelli, Instructional Tech. Facilitator Brandon Coats, Micro Computer Technician	wantonelli@necsd.net bcosta@necsd.net
NFA Main Matthew Decker, Instructional Tech. Facilitator TBD, Instructional Tech. Facilitator Tom Durante, Micro Computer Technician Brian Farrell, Micro Computer Technician	mdecker@necsd.net tdurante@necsd.net bfarrell@necsd.net
NFA North Jackie Holmes, Instructional Tech. Facilitator Yvonne Branley, Micro Computer Technician	jholmes@necsd.net ybranley@necsd.net
NFA West Andrea Merrill, Instructional Tech. Facilitator Anthony Bruce, Micro Computer Technician	amerrill@necsd.net abruce@necsd.net

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Glossary and Commonly Used Terms

Modality	Definition	Delivery
Hybrid	A hybrid approach to teaching combines face-to-face classroom instruction with online activities	Combination of in person and remote teaching and learning. In the hybrid model, classes will be split in half into blue and gold cohorts and attend each portion of the model on specific days
Remote	During teaching time teachers will be available online to communicate and work with his/her class and students. Also, educators will communicate with families regarding any questions or concerns with the remote learning platforms and workload	Students will access teaching and learning daily, synchronously, and asynchronously using a variety of online resources and tools. Students will be expected to attend and follow their daily schedule. Attendance will be taken and daily assignments will be submitted
Asynchronous	Lessons and content are available online to be accessed by students at any time depending on student availability	Assignments will be posted with directions and expectations for completion. Teachers will communicate with students where and how to access information and assignments. Videos of teacher lesson will be posted and can be watched by students in the event they cannot participate in live, synchronous learning as per their schedule
Synchronous	Lessons that are broadcast online live while the learner participates from another location with the teacher	Students will access teaching and learning via the Google Classroom. The whole group and small group instruction will be delivered to students face to face with a teacher Lessons will be recorded so that students can view at an alternative time in the event that this is necessary

Glossary and Commonly Used Terms

Modality	Definition	Delivery
Learning Packets	Refers to paper assignments that are completed at home and returned to the teacher upon completion. The Learning Activity Packets will reinforce and enrich the skills taught	During remote instruction, if a student is unable to access instruction remotely the Building Administrator should be contacted. Building Administrators will work with the educators to ensure that paper learning packets are available to the student. During Hybrid Instruction students may receive assignment packets at the conclusion of their in person-days. They may be expected to complete assignments during their virtual days. If students cannot access teaching and learn on Virtual Days they will be able to pick up work at any of the NECSD identified food distribution sites.
Digital Etiquette	Refers to the responsible use of technology by anyone who uses computers, the Internet, and digital devices to engage with accessing information and communicating with others	Parents, teachers and students must all work together to ensure appropriate behavior is used for remote learning. Students must comply with the the following: Technology Use Agreement Policy Student Code of Conduct

Glossary and Commonly Used Terms

Modality	Definition	Delivery
SEL Social Emotional Learning	Is the process through which children and adults understand and manage emotions, set and achieve positive goals, feel and show empathy for others, establish and maintain positive relationships, and make responsible decisions.	Teachers and support staff such as psychologists and social workers will include in daily lessons activities to support students' social emotional health and wellbeing. They will teach strategies such as mindfulness, movement breaks, community circles and restorative practices to assist students with managing the stress and anxiety of the pandemic and the challenges of remote learning. These lessons may be provided synchronously or may be an activity on the Google Classroom **View the SEL Framework Guide Here.**
Virtual Office Hours	Is the process by which teachers, administrators, and support staff reach out to students and their families to communicate progress, address concerns, and provide individualised support for students in all aspects of their functioning.	Educators and support staff will have set times for the provision of virtual office hours to families. These times will be posted on the Google Classroom. This time may be used to communicate via email, through telephone calls, or through the use of Google Meet to set up virtual meetings to discuss concerns. Parents may also reach out to educators to set up a meeting or to communicate concerns to ensure there is reciprocal communication in the support of student learning

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